

TAGGED

THE WORTHINGTON ENTERPRISES [INVENTORY MANAGEMENT PLATFORM](#)

[SUPPORT MANUAL](#)



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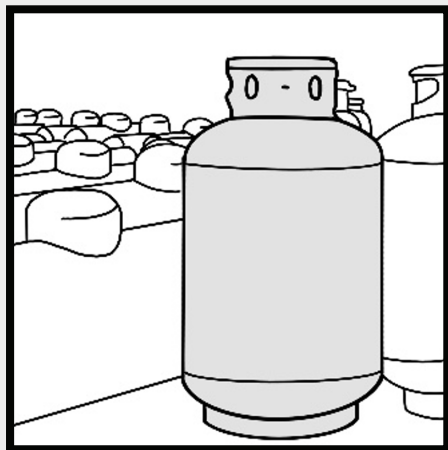
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- CREATE AN INVENTORY
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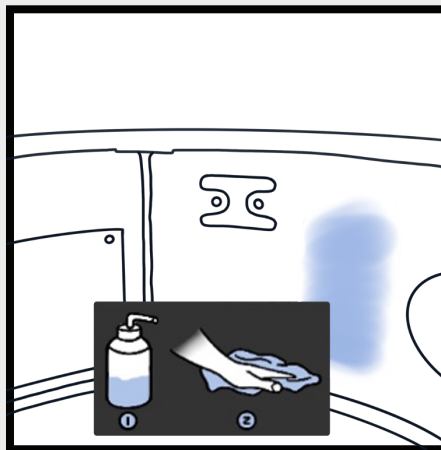
FAQS 44



RFID TAG INSTALLATION WITH ADHESIVE FOR VERTICAL TANKS

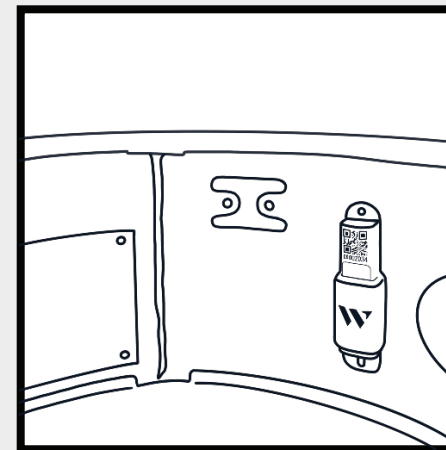


**START WITH AN UNTAGGED
420# PROPANE TANK**



**CLEAN THE APPLICATION
AREA USING ISOPROPYL
ALCOHOL**

**ENSURE THE SURFACE IS DRY
AND FREE OF DUST OR
DEBRIS BEFORE PROCEEDING**



**APPLY THE TAG USING 15 PSI
OF PRESSURE**

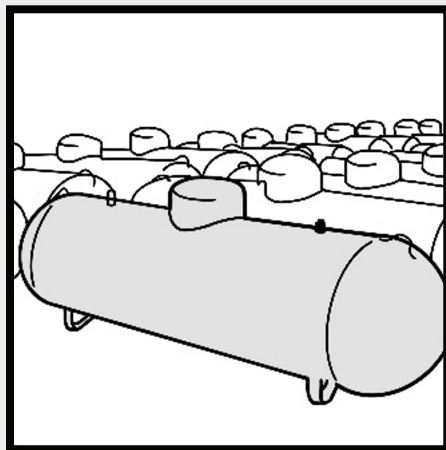
**POSITION THE TAG UPRIGHT,
WITHIN ± 5 DEGREES OF
VERTICAL ALIGNMENT, AND
WITHIN 2 INCHES OF THE
COLLAR WINDOW**

**ALLOW 72 HOURS FOR THE
ADHESIVE TO FULLY CURE**

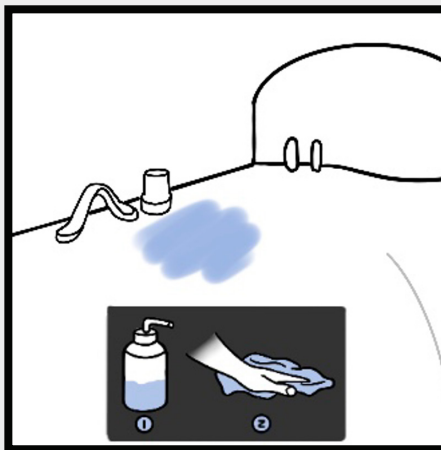
DO NOT APPLY TAGS IF THE TANK SURFACE OR SURROUNDING TEMPERATURE IS BELOW 32°F. THE OPTIMAL INSTALLATION TEMPERATURE IS 60°F FOR BOTH THE TAG AND THE METAL SUBSTRATE. APPLYING TAGS OUTSIDE OF THE RECOMMENDED TEMPERATURE RANGE MAY IMPACT ADHESION STRENGTH AND CURE TIME.



RFID TAG INSTALLATION WITH ADHESIVE FOR HORIZONTAL TANKS

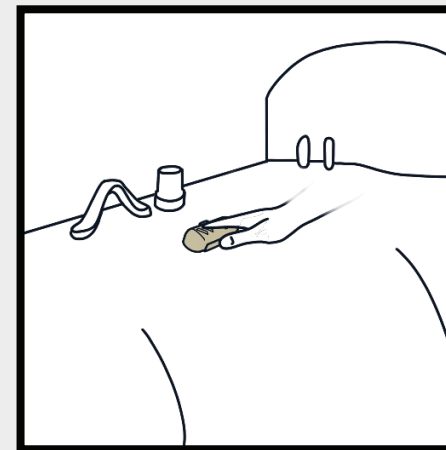


START WITH AN UNTAGGED HORIZONTAL PROPANE TANK



CLEAN THE APPLICATION AREA USING ISOPROPYL ALCOHOL

ENSURE THE SURFACE IS DRY AND FREE OF DUST OR DEBRIS BEFORE PROCEEDING



APPLY THE TAG USING 15 PSI OF PRESSURE

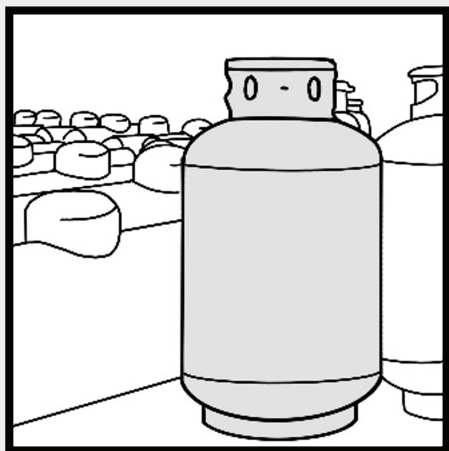
POSITION THE TAG OUTSIDE OF THE LID, ON THE TOP OF THE TANK

ALLOW 72 HOURS FOR THE ADHESIVE TO FULLY CURE

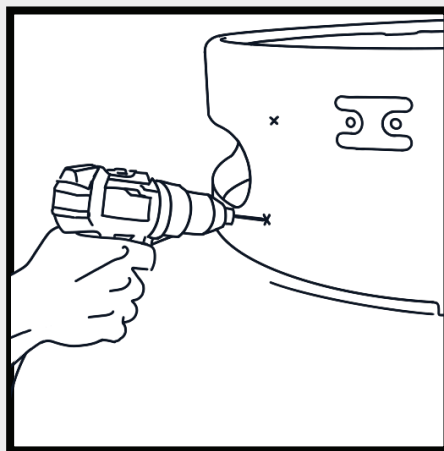
DO NOT APPLY TAGS IF THE TANK SURFACE OR SURROUNDING TEMPERATURE IS BELOW 32°F. THE OPTIMAL INSTALLATION TEMPERATURE IS 60°F FOR BOTH THE TAG AND THE METAL SUBSTRATE. APPLYING TAGS OUTSIDE OF THE RECOMMENDED TEMPERATURE RANGE MAY IMPACT ADHESION STRENGTH AND CURE TIME.



RFID TAG INSTALLATION WITH RIVETS

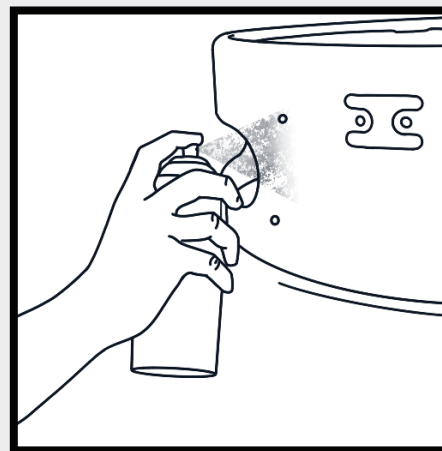


**START WITH AN UNTAGGED
420# PROPANE TANK**

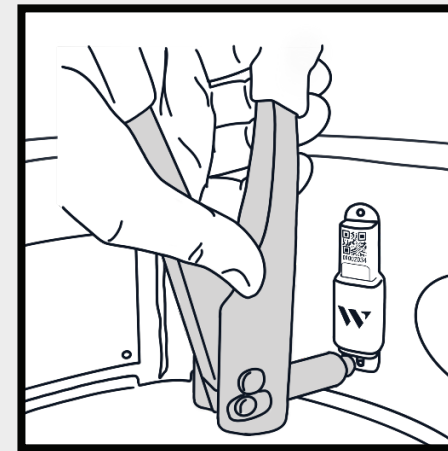


**POSITION THE TAG UPRIGHT,
WITHIN ± 5 DEGREES OF
VERTICAL ALIGNMENT, AND
MARK HOLE LOCATIONS 1-2"
FROM THE COLLAR OPENING**

DRILL HOLES



**PAINT THE EXPOSED METAL
TO PREVENT RUSTING**



ALIGN TAG TO THE HOLES

**INSERT RIVETS FROM
INSIDE OF THE COLLAR**

NOTE: THE RIVETS CAN ONLY BE USED FOR INSTALLATION ON A TANK COLLAR.



QUICK NAVIGATION TO MAIN FUNCTIONS

ASSETS: Ability to view, edit, & create new assets.

WORTHINGTON
ENTERPRISES

Assets

Inventories

Transfers

Locations

Reports

Users

System Settings

Support

Logged in as Manager Carl

Logout

ASSETS

New

Serial, RFID, Type, Status, Location, Region, Subregion, Manufacturer, Size

🔍
☰
⬇️

TYPE SIZE	MANUFACTURER	CONDITION	REGION SUBREGION	SERIAL RFID	LOCATION STATE	MFD	REFURBISHED	DOT	LAST CERT	NEXT CERT	INV STATUS	PLATE	REVIEW
1,500 AG	Horizontal AG Quality Steel	Needs Touchup	SE 2	82623099 13	Atlanta, GA GA	1988-02-15		○	2021-03-11				
1,500 AG	Horizontal AG Arcosa	Ready to Set	SE 2	203890515 14	Atlanta, GA GA	1994-03-12		○	2029-07-04				
2,000 AG	Horizontal AG Quality Steel	Needs Recert	SE 2	217938150 11	Atlanta, GA GA	2009-12-17		○	2021-12-14				
420 # / 120 gal	Vertical Worthington Industries	Ready to Set	SE 2	370099483 59	Atlanta, GA GA	2023-04-28		○	2035-04-25				
500 AG	Horizontal AG Quality Steel	Ready to Set	SE 2	477892214 8	Atlanta, GA GA	2015-10-16		○	2027-10-13				
1,500 AG	Horizontal AG Quality Steel	Ready to Set	SE 2	522414064 16	Atlanta, GA GA	1991-04-12		○	2028-02-09				
2,000 AG	Horizontal AG Quality Steel	Needs Recert	SE 2	636619223 12	Atlanta, GA GA	2009-09-29		○	2021-09-26				
2,000 AG	Horizontal AG Quality Steel	Needs Recert	SE 2	833366455 10	Atlanta, GA GA	2012-05-19		○	2024-05-16				
1,500 AG	Horizontal AG Quality Steel	Ready to Set	SE 2	890993114 15	Atlanta, GA GA	1998-08-16		○	2029-06-03				
1,500 AG	Horizontal AG Trinity	Ready to Set	SE 2	976114130 17	Atlanta, GA GA	1973-04-28		○	2027-06-16				
1,500 AG	Horizontal AG Quality Steel	Ready to Set	MW 3	5487804 GG5013534393035343131	Columbus, OH OH	2001-09-30		○	2029-08-13				
420 # / 120 gal	Vertical Worthington Industries	Needs Touchup	MW 3	306025646 50	Columbus, OH OH	2060-09-22		○	2021-10-23				
420 # / 120 gal	Vertical Worthington Industries	Needs Touchup	MW 3	458587898 51	Columbus, OH OH	1989-07-23		○	2021-07-30				
420 # / 120 gal	Vertical Worthington Industries	Needs Touchup	MW 3	597189990 52	Columbus, OH OH	2060-09-22		○	2021-10-23				



QUICK NAVIGATION TO MAIN FUNCTIONS

INVENTORIES: Ability to view, edit, & create new inventories.

The screenshot displays the 'INVENTORIES' management page. On the left is a dark sidebar with navigation options: Assets, Inventories (highlighted with a red box), Transfers, Locations, Reports, Users, and System Settings. At the bottom of the sidebar, it shows 'Logged in as Manager Carl' and a 'Logout' button. The main content area features a search bar with the placeholder text 'Status, Location' and a '+ New' button. Below the search bar, a summary indicates 'Filtered Inventories: 4 | Total Inventories: 4'. A table lists the inventory records with columns for Start Date, Finalized Date, Location, Expected, Missing, New, Total Found, Region, Subregion, and Type. Each row includes a three-dot menu icon for actions.

START DATE	FINALIZED DATE	LOCATION	EXPECTED	MISSING	NEW	TOTAL FOUND	REGION	SUBREGION	TYPE	
03/31/2025		Fairfield, ME	8	2	0	6	NE	5	Blind	...
03/31/2025		Strickland HQ	33	0	0	33			Standard	...
03/26/2025	03/27/2025	SE Show					SE	2	Standard	...
03/26/2025	03/28/2025	Strickland HQ	33	16	4	21			Standard	...



QUICK NAVIGATION TO MAIN FUNCTIONS

TRANSFERS: Ability to view, edit, & create new transfers.

TRANSFERS

Search: Status, Sending Location, Receiving Location

Filtered Transfers: 6 | Total Transfers: 6

STATUS	DATE	SENDING LOCATION	RECEIVING LOCATION	IN-TRANSIT	RECEIVED	NEW	ALL	
Complete	2025-08-21	Atlanta, GA	Charlotte, NC	0	1	0	1	...
In-Transit	2025-08-19	Worthington HQ	Columbus, OH	2	0	0	2	...
Complete	2025-03-10	Sarasota, FL	Strickland HQ	2	1	0	3	...
Pending	2025-02-04	Strickland HQ	Sarasota, FL					...
Complete	2025-01-22	Charlotte, NC	Atlanta, GA	0	5	0	5	...
In-Transit	2025-01-06	Nashville, TN	Richmond, VA	4	0	0	4	...

Logged in as Manager Carl

Logout



QUICK NAVIGATION TO MAIN FUNCTIONS

LOCATIONS: Ability to view, edit, & create new locations.

WORTHINGTON ENTERPRISES

- Assets
- Inventories
- Transfers
- Locations**
- Reports
- Users
- System Settings

Support

Logged in as Manager Carl

Logout

LOCATIONS

[New](#)

Name, Company, Region, SUBREGION, Address, City, State, Zip

Filtered Locations: 21 | Total Locations: 21

NAME	COMPANY	REGION	SUBREGION	ADDRESS	CITY	STATE	ZIP	
Atlanta, GA	Strickland Propane	SE	2	1 AMB Dr NW	Atlanta	GA	30313	...
Charlotte, NC	Strickland Propane	SE	2	400 E M.L.K. Jr Blvd	Charlotte	NC	28202	...
Columbus, OH	Strickland Propane	MW	3	200 W Nationwide Blvd	Columbus	OH	43215	...
Customer 0	Strickland Propane	NE	9	1 Hudson Pl	Hoboken	NJ	07030	...
Customer 1	Strickland Propane	SE	12	5198 Island Date St	Sarasota	FL	34232	...
Customer 2	Strickland Propane	SE	12	5448 Avenida Del Mare	Sarasota	FL	34242	...
Customer 3	Strickland Propane	SE	12	5963 Midnight Pass Rd	Sarasota	FL	34242	...
Customer HQ	Strickland Propane	NE	9	285 Fulton St	New York	NY	10007	...
Denver, CO	Strickland Propane	W	4	2300 Steele St	Denver	CO	80205	...
Fairfield, ME	Strickland Propane	NE	5	92 Western Ave	Fairfield	ME	4937.0	...
Huntsville, AL	Strickland Propane	SE	6	Davidson Center	Huntsville	AL	35805	...
Indianapolis, IN	Strickland Propane	MW	7	1 Monument Cir	Indianapolis	IN	46204	...
Nashville, TN	Strickland Propane	MW	8	116 5th Ave N	Nashville	TN	37219	...
Philadelphia, PA	Strickland Propane	NE	9	One Lincoln Financial Field Way	Philadelphia	PA	19148	...
Richmond, VA	Strickland Propane	NE	10	2218 M St	Richmond	VA	23223	...
Rockville, MD	Strickland Propane	NE	9	712 Rockville Pike	Rockville	MD	20852	...
Salt Lake City, UT	Strickland Propane	W	11	15 E North Temple st	Salt Lake City	UT	84150	...
Sarasota, FL	Strickland Propane	SE	12	105 Tyler Dr	Sarasota	FL	34236	...
SE Show	Strickland Propane	SE	2	501 S College St	Charlotte	NC	28202	...
Strickland HQ	Strickland Propane			7400 Worthington Galena Rd	Worthington	OH	43085	...
Yard #1001	Strickland Propane	SE	1	209 Edgewood Ave SE	Atlanta	GA	30303	...



2. Locate and enter the tank serial number on the data plate.

The screenshot shows the 'ADD AN ASSET DESKTOP' form in the Worthington system. The form is a modal window with a close button (X) in the top right corner. The left sidebar contains navigation options: Assets, Inventories, Transfers, Locations, Reports, Users, System Settings, and Support. The main content area is a table of assets with columns for TYPE, SIZE, MANUFACTURER, and CONDITION. The table is partially visible, showing rows for various tank types and manufacturers. The form fields are as follows:

- MANUFACTURER: Arcosa (dropdown)
- ASSET TYPE: (dropdown)
- ASSET SIZE: (dropdown)
- SERIAL: (text input, highlighted with a red box)
- RFID: (text input)
- MFD: mm/dd/yyyy (date input)
- LOCATION: (dropdown)
- CONDITION: (dropdown)
- LAST REFURB: mm/dd/yyyy (date input)
- DOT:
- Plate Image: No file chosen
- Notes: (text area)
- Save:



3. For later reference, upload an image of the tank or data plate to ensure accuracy (optional).

Serial, RFID, Type, Status, Location, Region, Subregion, Manuf

TYPE	SIZE	MANUFACTURER	CONDITION
Horizontal AG	1,500 AG	Quality Steel	Needs Touchup
Horizontal AG	1,500 AG	Arcosa	Ready to S
Horizontal AG	2,000 AG	Quality Steel	Needs Rec
Vertical	420 # / 120 gal	Worthington Industries	Ready to S
Horizontal AG	500 AG	Quality Steel	Ready to S
Horizontal AG	1,500 AG	Quality Steel	Ready to S
Horizontal AG	2,000 AG	Quality Steel	Needs Rec
Horizontal AG	2,000 AG	Quality Steel	Needs Rec
Horizontal AG	1,500 AG	Quality Steel	Ready to S
Horizontal AG	1,500 AG	Trinity	Ready to S
Horizontal AG	1,500 AG	Quality Steel	Ready to S
Vertical	420 # / 120 gal	Worthington Industries	Needs Touchup
Vertical	420 # / 120 gal	Worthington Industries	Needs Touchup
Vertical	420 # / 120 gal	Worthington Industries	Needs

MANUFACTURER: Arcosa

ASSET TYPE: []

ASSET SIZE: []

SERIAL: []

RFID: []

MFD: mm/dd/yyyy

LOCATION: []

CONDITION: []

LAST REFURB: mm/dd/yyyy

DOT:

Plate Image: No file chosen

Notes: []



4. Enter in the RFID number manually or leave this field blank to capture with the reader at a later time.

The screenshot shows the 'ADD AN ASSET DESKTOP' form in the Worthington system. The form is divided into several sections:

- MANUFACTURER:** A dropdown menu with 'Arcosa' selected.
- ASSET TYPE:** A dropdown menu.
- ASSET SIZE:** A dropdown menu.
- SERIAL:** A text input field.
- RFID:** A text input field, highlighted with a red box.
- MFD:** A date input field with a calendar icon, showing 'mm/dd/yyyy'.
- LOCATION:** A dropdown menu.
- CONDITION:** A dropdown menu.
- LAST REFURB:** A date input field with a calendar icon, showing 'mm/dd/yyyy'.
- DOT:** A checkbox.
- Plate Image:** A 'Choose File' button and 'No file chosen' text.
- Notes:** A text area.
- Save:** A blue button with a checkmark icon.

The background shows a sidebar with navigation options: Assets, Inventories, Transfers, Locations, Reports, Users, System Settings, and Support. The user is logged in as Manager Carl.



5. Fill in the additional tank information: Manufacturer, Asset Type, Asset Size, Manufacture Date, Last Location, Condition, Last Refurbishment, DOT (if applicable). Then click 'Save'. Review the completed asset entry and edit if needed.

Serial, RFID, Type, Status, Location, Region, Subregion, Manuf

TYPE	SIZE	MANUFACTURER	CONDITION
Horizontal AG Quality Steel	1,500 AG	Arcosa	Needs Rec Touchup
Horizontal AG Quality Steel	1,500 AG	Arcosa	Ready to S
Horizontal AG Quality Steel	2,000 AG	Arcosa	Needs Rec
Vertical gal Worthington Industries	420 # / 120 gal	Worthington Industries	Ready to S
Horizontal AG Quality Steel	500 AG	Arcosa	Ready to S
Horizontal AG Quality Steel	1,500 AG	Arcosa	Ready to S
Horizontal AG Quality Steel	2,000 AG	Arcosa	Needs Rec
Horizontal AG Quality Steel	2,000 AG	Arcosa	Needs Rec
Horizontal AG Quality Steel	1,500 AG	Arcosa	Ready to S
Horizontal AG Trinity	1,500 AG	Arcosa	Ready to S
Horizontal AG Quality Steel	1,500 AG	Arcosa	Ready to S
Vertical gal Worthington Industries	420 # / 120 gal	Worthington Industries	Needs Touchup
Vertical gal Worthington Industries	420 # / 120 gal	Worthington Industries	Needs Touchup
Vertical	420 # / 120 gal	Worthington Industries	Needs

MANUFACTURER: Arcosa

ASSET TYPE: [dropdown]

ASSET SIZE: [dropdown]

SERIAL: [input]

RFID: [input]

MFD: mm/dd/yyyy

LOCATION: [dropdown]

CONDITION: [dropdown]

LAST REFURB: mm/dd/yyyy

DOT: [checkbox]

Plate Image: Choose File No file chosen

Notes: [text area]

Save



INSTRUCTIONS FOR EDITING AN ASSET FROM THE DESKTOP SITE.

1. From the main 'Assets' page, select or search for an asset to edit. You can search by scrolling through the list of assets or by using the search bar at the top of the screen.

ASSETS + New

Serial, RFID, Type, Status, Location, Region, Subregion, Manufacturer, Size

TYPE	SIZE	MANUFACTURER	CONDITION	REGION	SUBREGION	SERIAL	RFID	LOCATION	STATE	MFD	REFURBISHED	DOT	LAST CERT	NEXT CERT	INV STATUS	PLATE	REVIEW
Horizontal AG	1,500 AG	Quality Steel	Needs Touchup	SE	2	82623099	13	Atlanta, GA	GA	1988-02-15			2021-03-11				
Horizontal AG	1,500 AG	Arcosa	Ready to Set	SE	2	203890515	14	Atlanta, GA	GA	1994-03-12			2029-07-04				
Horizontal AG	2,000 AG	Quality Steel	Needs Recert	SE	2	217938150	11	Atlanta, GA	GA	2009-12-17			2021-12-14				
Vertical gal	420 # / 120 gal	Worthington Industries	Ready to Set	SE	2	370099483	59	Atlanta, GA	GA	2023-04-28			2035-04-25				
Horizontal AG	500 AG	Quality Steel	Ready to Set	SE	2	477892214	8	Atlanta, GA	GA	2015-10-16			2027-10-13				
Horizontal AG	1,500 AG	Quality Steel	Ready to Set	SE	2	522414064	16	Atlanta, GA	GA	1991-04-12			2028-02-09				
Horizontal AG	2,000 AG	Quality Steel	Needs Recert	SE	2	636619223	12	Atlanta, GA	GA	2009-09-29			2021-09-26				
Horizontal AG	2,000 AG	Quality Steel	Needs Recert	SE	2	833366455	10	Atlanta, GA	GA	2012-05-19			2024-05-16				
Horizontal AG	1,500 AG	Quality Steel	Ready to Set	SE	2	890993114	15	Atlanta, GA	GA	1998-08-16			2029-06-03				
Horizontal AG	1,500 AG	Trinity	Ready to Set	SE	2	976114130	17	Atlanta, GA	GA	1973-04-28			2027-06-16				
Horizontal AG	1,500 AG	Quality Steel	Ready to Set	MW	3	5487804	GG5013534393035343131	Columbus, OH	OH	2001-09-30			2029-08-13				
Vertical gal	420 # / 120 gal	Worthington Industries	Needs Touchup	MW	3	306025646	50	Columbus, OH	OH	2060-09-22			2021-10-23				
Vertical gal	420 # / 120 gal	Worthington Industries	Needs Touchup	MW	3	458587898	51	Columbus, OH	OH	1989-07-23			2021-07-30				
Vertical gal	420 # / 120 gal	Worthington Industries	Needs Touchup	MW	3	597192220		Columbus, OH	OH								

Logged in as Manager Carl
Logout



2. Once you have located the asset you wish to edit, select it and then select 'Edit'.

The screenshot displays the 'EDIT AN ASSET DESKTOP' interface. On the left is a navigation sidebar with options: Assets, Inventories, Transfers, Locations, Reports, Users, System Settings, and Support. The main area shows a list of assets with columns for TYPE, SIZE, MANUFACTURER, and CONDITION. The asset with ID 370099483 is selected, and its details are shown in a modal window. The modal includes fields for Size (420 # / 120 gal), Manufacturer (Worthington Industries), Type (Vertical), Condition (Ready to Set), and Location (Atlanta, GA). It also lists Serial (370099483), MFD (2023-04-28), and LAST REFURB. Below these fields are sections for IMAGES and TRANSFERS. An 'Add' button is visible in the bottom right of the modal. The 'Edit' button in the top right of the modal is highlighted with a red box.

TYPE	SIZE	MANUFACTURER	CONDITION
Horizontal AG Quality Steel	1,500 AG	Horizontal AG Quality Steel	Needs Touchup
Horizontal AG Arcosa	1,500 AG	Horizontal AG Arcosa	Ready to Set
Horizontal AG Quality Steel	2,000 AG	Horizontal AG Quality Steel	Needs Recd
Vertical gal Worthington Industries	420 # / 120 gal	Worthington Industries	Ready to Set
Horizontal AG Quality Steel	500 AG	Horizontal AG Quality Steel	Ready to Set
Horizontal AG Quality Steel	1,500 AG	Horizontal AG Quality Steel	Ready to Set
Horizontal AG Quality Steel	2,000 AG	Horizontal AG Quality Steel	Needs Recd
Horizontal AG Quality Steel	2,000 AG	Horizontal AG Quality Steel	Needs Recd
Horizontal AG Quality Steel	1,500 AG	Horizontal AG Quality Steel	Ready to Set
Horizontal AG Trinity	1,500 AG	Horizontal AG Trinity	Ready to Set
Horizontal AG Quality Steel	1,500 AG	Horizontal AG Quality Steel	Ready to Set
Vertical gal Worthington Industries	420 # / 120 gal	Worthington Industries	Needs Touchup
Vertical gal Worthington Industries	420 # / 120 gal	Worthington Industries	Needs Touchup
Vertical gal Worthington Industries	420 # / 120 gal	Worthington Industries	Needs Touchup

Asset Details for 370099483:

- Size: 420 # / 120 gal
- Manufacturer: Worthington Industries
- Type: Vertical
- Condition: Ready to Set
- Location: Atlanta, GA
- Serial: 370099483
- MFD: 2023-04-28
- LAST REFURB: [Blank]

Buttons: **Edit** (highlighted), **Add**



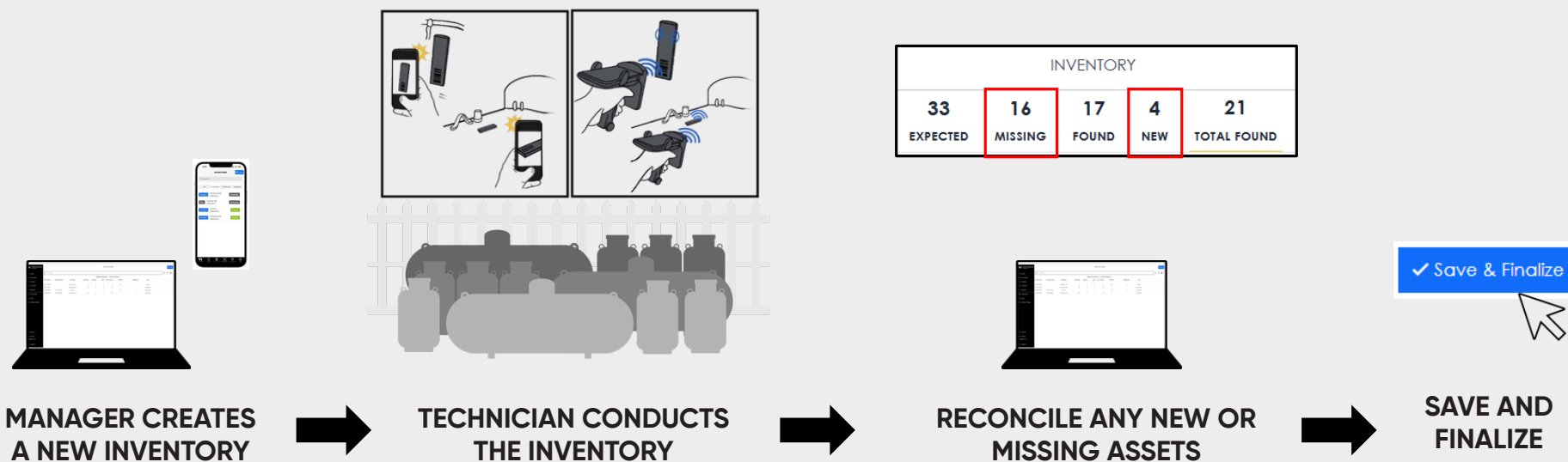
3. Click the fields you wish to update, then click 'Save.'

The screenshot displays the 'EDIT AN ASSET DESKTOP' interface. On the left is a navigation sidebar with the following items: Assets, Inventories, Transfers, Locations, Reports, Users, System Settings, Support, Reset Data, Logged in as Manager Carl, and Logout. The main content area shows a table of assets with columns for TYPE, SIZE, MANUFACTURER, and CONDITION. The table contains several rows of asset data. A modal window is open over the table, allowing for the editing of a specific asset. The modal has a close button (X) in the top right corner. The form fields are as follows:

- MANUFACTURER: Worthington Industries (dropdown)
- ASSET TYPE: Vertical (dropdown)
- ASSET SIZE: 420 # / 120 gal (dropdown)
- SERIAL: 370099483 (text input)
- RFID: 59 (text input)
- MFD: 04/28/2023 (calendar icon)
- LOCATION: Atlanta, GA (dropdown)
- CONDITION: Ready to Set (dropdown)
- LAST REFURB: mm/da/yyyy (calendar icon)
- DOT:
- Plate Image: No file chosen
- Notes:
- Save** (button, highlighted with a red box)



INVENTORY OVERVIEW



NOTE FOR BLIND INVENTORIES:

- Blind inventories can only be initiated through the desktop.
- When conducting a blind inventory, users will **not** be able to see the “expected” number of assets on the mobile or scanner devices. Only “present”, or scanned assets will be visible.
- Blind inventories can be saved on mobile or scanner devices, however they can only be finalized through the desktop.



INSTRUCTIONS FOR CREATING AN INVENTORY FROM THE DESKTOP SITE.

1. From the 'Inventories' page, select '**New**'.

The screenshot displays the 'INVENTORIES' page. On the left is a dark sidebar with the 'WORTHINGTON ENTERPRISES' logo and navigation links: Assets, Inventories (highlighted), Transfers, Locations, Reports, Users, System Settings, Support, and Logout. The main content area has a search bar labeled 'Status, Location' and a '+ New' button in the top right corner, which is highlighted with a red box. Below the search bar, the text 'Filtered Inventories: 4 | Total Inventories: 4' is shown. A table lists the inventory records with columns for Start Date, Finalized Date, Location, Expected, Missing, New, Total Found, Region, Subregion, and Type. Each row ends with a three-dot menu icon.

START DATE	FINALIZED DATE	LOCATION	EXPECTED	MISSING	NEW	TOTAL FOUND	REGION	SUBREGION	TYPE
03/31/2025		Fairfield, ME	8	2	0	6	NE	5	Blind
03/31/2025		Strickland HQ	33	0	0	33			Standard
03/26/2025	03/27/2025	SE Show					SE	2	Standard
03/26/2025	03/28/2025	Strickland HQ	33	16	4	21			Standard



2. Fill information. Choose from standard or blind audit, then select **'Save'**. After saving, move to your mobile reader to conduct your inventory.

The screenshot displays the 'INVENTORIES' section of the Worthington Enterprises desktop application. On the left is a navigation sidebar with options: Assets, Inventories (selected), Transfers, Locations, Reports, Users, and System Settings. At the bottom of the sidebar, it shows 'Logged in as Manager Carl' and a 'Logout' button. The main area features a table of inventory records with columns: START DATE, FINALIZED DATE, LOCATION, EXPECTED, MISSING, NEW, TOTAL FOUND, REGION, and SUBREGION. A search bar at the top left of the table area contains the text 'Status, Location'. A modal form is open on the right side, containing fields for 'Location' (set to Atlanta, GA), 'Inventory type' (set to Standard), and a 'Notes' field. A blue 'Save' button with a checkmark is highlighted with a red border at the bottom of the modal. The table data is as follows:

START DATE	FINALIZED DATE	LOCATION	EXPECTED	MISSING	NEW	TOTAL FOUND	REGION	SUBREGION
		Nashville, TN	4	4	0	0	MW	8
03/31/2025		Fairfield, ME	8	2	0	6	NE	5
03/31/2025		Strickland HQ	33	0	0	33		
03/26/2025	03/27/2025	SE Show					SE	2
03/26/2025	03/28/2025	Strickland HQ	33	16	4	21		



INSTRUCTIONS FOR FINALIZING AN INVENTORY FROM THE DESKTOP SITE.

1. After conducting your inventory on the mobile reader, navigate to the 'Inventories' page on the desktop and select the inventory you want to review.

The screenshot displays the 'INVENTORIES' page in the desktop application. The page features a sidebar on the left with navigation options: Assets, Inventories (selected), Transfers, Locations, Reports, Users, and System Settings. At the bottom of the sidebar, it shows 'Logged in as Manager Carl' and a 'Logout' button. The main content area is titled 'INVENTORIES' and includes a search bar with the placeholder text 'Status, Location'. Below the search bar, there are icons for search, filter, and download. The table below shows a list of inventory records with the following columns: START DATE, FINALIZED DATE, LOCATION, EXPECTED, MISSING, NEW, TOTAL FOUND, REGION, SUBREGION, and TYPE. The table is filtered to show 4 inventories out of a total of 4. The first row is highlighted in red and shows an inventory for Fairfield, ME, with 8 expected items and 2 missing items. The other three rows show inventories for Strickland HQ and SE Show.

START DATE	FINALIZED DATE	LOCATION	EXPECTED	MISSING	NEW	TOTAL FOUND	REGION	SUBREGION	TYPE
03/31/2025		Fairfield, ME	8	2	0	6	NE	5	Blind
03/31/2025		Strickland HQ	33	0	0	33			Standard
03/26/2025	03/27/2025	SE Show					SE	2	Standard
03/26/2025	03/28/2025	Strickland HQ	33	16	4	21			Standard



2. Review the new assets and select 'Save and Finalize' to finalize the inventory.

The screenshot shows the 'INVENTORY' management interface. At the top right, there are four buttons: 'Save & Finalize' (highlighted with a red box), 'Export', 'Receipt', and 'Edit'. Below these buttons, a summary row displays the following counts: 8 EXPECTED, 2 MISSING, 6 FOUND, 0 NEW, and 6 TOTAL FOUND. The 'FOUND' column is underlined in yellow. Below this is a table with the following columns: TYPE, MANUFACTURER, SIZE, CONDITION, LOCATION, and SERIAL RFID. The table contains six rows of asset data.

TYPE	MANUFACTURER	SIZE	CONDITION	LOCATION	SERIAL RFID
Horizontal AG	Quality Steel	1,500 AG	Needs Recert	Fairfield, ME	2042773632
Horizontal AG	Quality Steel	1,500 AG	Deployed	Fairfield, ME	25588221133
Forklift	Manchester Tank	33.5 #	Needs Recert	Fairfield, ME	257229629145
Forklift	Worthington Industries	33.5 #	Deployed	Fairfield, ME	434824680146
Horizontal AG	Quality Steel	1,500 AG	Needs Recert	Fairfield, ME	55502577631
Horizontal AG	Arcosa	1,500 AG	Ready to Set	Fairfield, ME	56006929620



INSTRUCTIONS FOR CREATING A TRANSFER FROM THE DESKTOP SITE.

1. From the 'Transfers' page, select 'New'.

The screenshot displays the 'TRANSFERS' page. On the left is a dark sidebar with navigation links: Assets, Inventories, Transfers (highlighted), Locations, Reports, Users, System Settings, Support, and Logout. The main content area has a search bar with the placeholder text 'Status, Sending Location, Receiving Location'. Below the search bar, it indicates 'Filtered Transfers: 6 | Total Transfers: 6'. A table lists the transfers with columns for STATUS, DATE, SENDING LOCATION, RECEIVING LOCATION, IN-TRANSIT, RECEIVED, NEW, and ALL. A red box highlights the '+ New' button in the top right corner.

STATUS	DATE	SENDING LOCATION	RECEIVING LOCATION	IN-TRANSIT	RECEIVED	NEW	ALL
Complete	2025-08-21	Atlanta, GA	Charlotte, NC	0	1	0	1
In-Transit	2025-08-19	Worthington HQ	Columbus, OH	2	0	0	2
Complete	2025-03-10	Sarasota, FL	Strickland HQ	2	1	0	3
Pending	2025-02-04	Strickland HQ	Sarasota, FL				
Complete	2025-01-22	Charlotte, NC	Atlanta, GA	0	5	0	5
In-Transit	2025-01-06	Nashville, TN	Richmond, VA	4	0	0	4



2. Fill out the following information and select 'Save'. After saving, move to your mobile reader to begin scanning assets. The scanned assets will appear in your application. Review, save and finalize the scanned assets on your mobile reader.

WORTHINGTON ENTERPRISES

TRANSFERS

Status, Sending Location, Receiving Location

Filtered Transfers: 6 | Total Transfers: 6

STATUS	DATE	SENDING LOCATION	RECEIVING LOCATION	IN-TRANSIT	RECEIVED
Complete	2025-03-10	Sarasota, FL	Strickland HQ	2	1
Pending	2025-02-04	Strickland HQ	Sarasota, FL		
Complete	2025-01-22	Charlotte, NC	Atlanta, GA	0	5
In-Transit	2025-01-06	Nashville, TN	Richmond, VA	4	0

Transfer Date

Sending location
Atlanta, GA

Receiving location
Atlanta, GA

Notes

Manufacturer

Asset size

Asset size

Asset condition

Quantity

Save

Assets
Inventories
Transfers
Locations
Reports
Users
System Settings
Support
Logged in as Manager Carl
Logout



INSTRUCTIONS FOR RECEIVING A TRANSFER FROM THE DESKTOP SITE.

1. From the 'Transfers' page, select the transfer you want to review.

WORTHINGTON ENTERPRISES

TRANSFERS + New

Search: Status, Sending Location, Receiving Location

Filtered Transfers: 6 | Total Transfers: 6

STATUS	DATE	SENDING LOCATION	RECEIVING LOCATION	IN-TRANSIT	RECEIVED	NEW	ALL	
Complete	2025-08-21	Atlanta, GA	Charlotte, NC	0	1	0	1	...
In-Transit	2025-08-19	Worthington HQ	Columbus, OH	2	0	0	2	...
Complete	2025-03-10	Sarasota, FL	Strickland HQ	2	1	0	3	...
Pending	2025-02-04	Strickland HQ	Sarasota, FL					...
Complete	2025-01-22	Charlotte, NC	Atlanta, GA	0	5	0	5	...
In-Transit	2025-01-06	Nashville, TN	Richmond, VA	4	0	0	4	...

Assets
Inventories
Transfers
Locations
Reports
Users
System Settings

Support

Logged in as Manager Carl
Logout



2. Review the new transfers and then select 'Edit'. Update the 'Receive Finalized Date' and save.

WORTHINGTON ENTERPRISES

TRANSFER

Export Receipt **Edit**

4 4 0 0
ALL IN-TRANSIT RECEIVED NEW

SHIPPED	RECEIVED	TYPE MANUFACTURER	SIZE	CONDITION	REGION	SUBREGION	LOCATION	SERIAL RFID
04/01/2025		Vertical Worthington Industries	420 # / 120 gal	Ready to Set	MW	8	Nashville, TN	175575063 64
04/01/2025		Vertical Worthington Industries	100 #	Needs Touchup	MW	8	Nashville, TN	296713396 108
04/01/2025		Vertical Worthington Industries	100 #	Ready to Set	MW	8	Nashville, TN	758680931 106
04/01/2025		Vertical Worthington Industries	100 #	Needs Touchup	MW	8	Nashville, TN	975037356 107

Transfer Date: 2025-01-06

Ship Finalized Date: 2025-01-16

Receive Finalized Date

Sending location: Nashville, TN

Receiving location: Richmond, VA

Notes:

Manufacturer:

Asset size:

Asset size:

Asset condition:

Support

Logged in as Manager Carl

Logout



INSTRUCTIONS FOR CREATING A NEW LOCATION FROM THE DESKTOP SITE.

1. From the 'Locations' page, select "New" to create a new location.

WORTHINGTON ENTERPRISES

Assets
Inventories
Transfers
Locations
Reports
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System Settings
Support

Logged in as Manager Carl
Logout

LOCATIONS

Name, Company, Region, SUBREGION, Address, City, State, Zip

Filtered Locations: 21 | Total Locations: 21

NAME	COMPANY	REGION	SUBREGION	ADDRESS	CITY	STATE	ZIP	
Atlanta, GA	Strickland Propane	SE	2	1 AMB Dr NW	Atlanta	GA	30313	...
Charlotte, NC	Strickland Propane	SE	2	400 E M.L.K. Jr Blvd	Charlotte	NC	28202	...
Columbus, OH	Strickland Propane	MW	3	200 W Nationwide Blvd	Columbus	OH	43215	...
Customer 0	Strickland Propane	NE	9	1 Hudson Pl	Hoboken	NJ	07030	...
Customer 1	Strickland Propane	SE	12	5198 Island Date St	Sarasota	FL	34232	...
Customer 2	Strickland Propane	SE	12	5448 Avenida Del Mare	Sarasota	FL	34242	...
Customer 3	Strickland Propane	SE	12	5963 Midnight Pass Rd	Sarasota	FL	34242	...
Customer HQ	Strickland Propane	NE	9	285 Fulton St	New York	NY	10007	...
Denver, CO	Strickland Propane	W	4	2300 Steele St	Denver	CO	80205	...
Fairfield, ME	Strickland Propane	NE	5	92 Western Ave	Fairfield	ME	4937.0	...
Huntsville, AL	Strickland Propane	SE	6	Davidson Center	Huntsville	AL	35805	...
Indianapolis, IN	Strickland Propane	MW	7	1 Monument Cir	Indianapolis	IN	46204	...
Nashville, TN	Strickland Propane	MW	8	116 5th Ave N	Nashville	TN	37219	...
Philadelphia, PA	Strickland Propane	NE	9	One Lincoln Financial Field Way	Philadelphia	PA	19148	...
Richmond, VA	Strickland Propane	NE	10	2218 M St	Richmond	VA	23223	...
Rockville, MD	Strickland Propane	NE	9	712 Rockville Pike	Rockville	MD	20852	...
Salt Lake City, UT	Strickland Propane	W	11	15 E North Temple st	Salt Lake City	UT	84150	...
Sarasota, FL	Strickland Propane	SE	12	105 Tyler Dr	Sarasota	FL	34236	...
SE Show	Strickland Propane	SE	2	501 S College St	Charlotte	NC	28202	...
Strickland HQ	Strickland Propane			7400 Worthington Galena Rd	Worthington	OH	43085	...
Yard #1001	Strickland Propane	SE	1	209 Edgewood Ave SE	Atlanta	GA	30303	...



2. Fill in the location information: Name, Company (auto-populated), Region, Subregion, Address, City, State, Postal Code, Latitude, and Longitude. Then click 'Save'

WORTHINGTON ENTERPRISES

- Assets
- Inventories
- Transfers
- Locations**
- Reports
- Users
- System Settings
- Support

Logged in as Manager Carl
Logout

LOCATIONS

+ New

Name, Company, Region, SUBREGION, Address, City, State, Zip

Filtered Locations: 21 | Total Locations: 21

NAME	COMPANY	REGION	SUBREGION	ADDRESS	CITY
Charlotte, NC	Strickland Propane	SE	2	400 E M.L.K. Jr Blvd	Charlotte
Columbus, OH	Strickland Propane	MW	3	200 W Nationwide Blvd	Columbus
Customer 0	Strickland Propane	NE	9	1 Hudson Pl	Hoboken
Customer 1	Strickland Propane	SE	12	5198 Island Date St	Sarasota
Customer 2	Strickland Propane	SE	12	5448 Avenida Del Mare	Sarasota
Customer 3	Strickland Propane	SE	12	5963 Midnight Pass Rd	Sarasota
Customer HQ	Strickland Propane	NE	9	285 Fulton St	New York
Denver, CO	Strickland Propane	W	4	2300 Steele St	Denver
Fairfield, ME	Strickland Propane	NE	5	92 Western Ave	Fairfield
Huntsville, AL	Strickland Propane	SE	6	Davidson Center	Huntsville
Indianapolis, IN	Strickland Propane	MW	7	1 Monument Cir	Indianapolis
Nashville, TN	Strickland Propane	MW	8	116 5th Ave N	Nashville
Philadelphia, PA	Strickland Propane	NE	9	One Lincoln Financial Field Way	Philadelphia
Richmond, VA	Strickland Propane	NE	10	2218 M St	Richmond
Rockville, MD	Strickland Propane	NE	9	712 Rockville Pike	Rockville
Salt Lake City, UT	Strickland Propane	W	11	15 E North Temple st	Salt Lake City
Sarasota, FL	Strickland Propane	SE	12	105 Tyler Dr	Sarasota
SE Show	Strickland Propane	SE	2	501 S College St	Charlotte
Strickland HQ	Strickland Propane			7400 Worthington Galena Rd	Worthington
Yard #1001	Strickland Propane	SE	1	209 Edgewood Ave SE	Atlanta

NAME

COMPANY
Strickland Propane

REGION

SUBREGION

ADDRESS

CITY

STATE

POSTAL CODE

LATITUDE

LONGITUDE

Save



2. Select 'Assets By Location'. On this page, you can search, filter, and download asset information based on location.

WORTHINGTON ENTERPRISES

- Assets
- Inventories
- Transfers
- Locations
- Reports
 - Assets By Location**
 - Assets By Condition
 - Asset Recertification
- Users
- System Settings
- Support

Logged in as Manager Carl

Logout

ASSETS BY LOCATION

Serial, RFID, Type, Condition, Location, Manufacturer, Size

TYPE	MANUFACTURER	SIZE	CONDITION	REGION	SUBREGION	LOCATION	SERIAL	RFID	LOCATION	STATE
Horizontal AG	Quality Steel	1,500 AG	Needs Touchup	SE	2	Atlanta, GA	82623099	13	Atlanta, GA	GA
Horizontal AG	Arcosa	1,500 AG	Ready to Set	SE	2	Atlanta, GA	203890515	14	Atlanta, GA	GA
Horizontal AG	Quality Steel	2,000 AG	Needs Recert	SE	2	Atlanta, GA	217938150	11	Atlanta, GA	GA
Vertical	Worthington Industries	420 # / 120 gal	Ready to Set	SE	2	Atlanta, GA	370099483	59	Atlanta, GA	GA
Horizontal AG	Quality Steel	500 AG	Ready to Set	SE	2	Atlanta, GA	477892214	8	Atlanta, GA	GA
Horizontal AG	Quality Steel	1,500 AG	Ready to Set	SE	2	Atlanta, GA	522414064	16	Atlanta, GA	GA



3. Select 'Assets By Condition'. On this page, you can search, filter, and download asset information based on condition.

WORTHINGTON ENTERPRISES

- Assets
- Inventories
- Transfers
- Locations
- Reports
- Assets By Location
- Assets By Condition**
- Asset Recertification
- Users
- System Settings
- Support

Logged in as Manager Carl
Logout

ASSETS BY CONDITION

Asset Condition	Count
Deployed	30
Exchange	10
Installed	45
Needs Purge	1
Needs Recert	12
Needs Touchup	22
Ready to Set	65

Serial, RFID, Type, Condition, Location, Manufacturer, Size

TYPE	MANUFACTURER	SIZE	CONDITION	REGION	SUBREGION	LOCATION	SERIAL RFID	LOCATION STATE
	Quality Steel	1,500 AG	Ready to Set	SE	4	Atlanta, GA	15	GA
	Horizontal AG Trinity	1,500 AG	Ready to Set	SE	2	Atlanta, GA	97611413017	Atlanta, GA GA
	Horizontal AG Quality Steel	1,500 AG	Ready to Set	MW	3	Columbus, OH	5487804 GGS013534393035343131	Columbus, OH OH
	Vertical Worthington Industries	420 # / 120 gal	Needs Touchup	MW	3	Columbus, OH	30602564650	Columbus, OH OH
	Vertical Worthington Industries	420 # / 120 gal	Needs Touchup	MW	3	Columbus, OH	45858789851	Columbus, OH OH
	Vertical Worthington Industries	420 # / 120 gal	Needs Touchup	MW	3	Columbus, OH	59718222052	Columbus, OH OH
	Horizontal AG Trinity	500 UG	Ready to Set	MW	3	Columbus, OH	62279554548	Columbus, OH OH
	Vertical Worthington	420 # / 120 gal	Needs Touchup	MW	3	Columbus, OH	63296655553	Columbus, OH OH



3. Select 'Assets By Condition'. On this page, you can search, filter, and download asset information based on condition.

WORTHINGTON ENTERPRISES

- Assets
- Inventories
- Transfers
- Locations
- Reports
 - Assets By Location
 - Assets By Condition
 - Asset Recertification**
- Users
- System Settings
- Support

Logged in as Manager Carl
Logout

ASSETS BY RECERTIFICATION

Asset Recertification	Number of Assets
2025-01-01	4
2026-01-01	12
2027-01-01	15
2028-01-01	10
2029-01-01	18
2030-01-01	10
2031-01-01	11
2032-01-01	11
2033-01-01	12
2034-01-01	12
2035-01-01	14

BEGIN DATE: 08/26/2025 | END DATE: 08/25/2035 | Submit

Serial, RFID, Type, Condition, Location, Manufacturer, Size

TYPE	MANUFACTURER	SIZE	CONDITION	REGION	SUBREGION	LOCATION	SERIAL RFID	LOCATION STATE
Horizontal AG	Arcosa	1,500 AG	Ready to Set	SE	2	Atlanta, GA	20389051514	Atlanta, GA GA
Vertical	Worthington Industries	420 # / 120 gal	Ready to Set	SE	2	Atlanta, GA	37009948359	Atlanta, GA GA
Horizontal AG	Quality Steel	500 AG	Ready to Set	SE	2	Atlanta, GA	4778922148	Atlanta, GA GA
Horizontal AG	Quality Steel	1,500 AG	Ready to Set	SE	2	Atlanta, GA	52241406416	Atlanta, GA GA
Horizontal AG	Quality Steel	1,500 AG	Ready to Set	SE	2	Atlanta, GA	89099311415	Atlanta, GA GA
Horizontal AG	Quality Steel	1,500 AG	Ready to Set	SE	2	Atlanta, GA	97611413017	Atlanta, GA GA



INSTRUCTIONS FOR ADDING A USER FROM THE DESKTOP SITE.

1. Navigate to the 'Users' page. On this page you can view, edit, and add new users. Select '**New**' to create a new user.

The screenshot displays the 'USERS' management interface. On the left, a dark sidebar contains navigation options: Assets, Inventories, Transfers, Locations, Reports, **Users** (highlighted with a red box), and System Settings. At the bottom of the sidebar, it shows 'Support', 'Logged in as Manager Carl', and 'Logout'. The main area is titled 'USERS' and features a search bar with the placeholder 'Name, Email, Company'. In the top right corner, a blue '+ New' button is highlighted with a red box. Below the search bar is a table with the following data:

NAME	EMAIL	COMPANY	COMPANY ROLE	
Manager Carl	appadmin@wthg.com	Strickland Propane	Manager	4
Filler Jim	Jim@worthingtonapp.com	Strickland Propane	Filler	
Filler Megan	Megan@worthingtonapp.com	Strickland Propane	Technician	



2. Fill in the users Name, Email, Company (auto-populated), Password, Company Role, Region, Subregion, and Location. Select 'Create User'.

The screenshot shows the 'Add User' form in the Worthington Enterprises system. The form is highlighted with a red border. The 'Create User' button is highlighted with a red border.

WORTHINGTON ENTERPRISES

Name, Email, Company

NAME

Manager Carl

Filler Jim

Filler Megan

Name

Email

Company

Strickland Propane

Password

Company role

Region

Subregion

Location

Create User

Assets

Inventories

Transfers

Locations

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System Settings

Support

Logged in as Manager Carl

Logout

PASSWORD REQUIREMENT: LENGTH SHOULD BE 8-70 CHARACTERS AND INCLUDE: 1 UPPERCASE, 1 LOWERCASE, 1 DIGIT AND 1 SPECIAL CHARACTER.



INSTRUCTIONS FOR ADDING AN ASSET CONDITION FROM THE DESKTOP SITE.

1. Navigate to the 'System Settings' page and select '**Asset Conditions**'. Select '**New**'.

The screenshot displays the 'SETTINGS' page in the Worthington Enterprises desktop application. The left sidebar contains navigation options: Assets, Inventories, Transfers, Locations, Reports, Users, System Settings (highlighted with a red box), and Support. The main content area shows 'ASSET CONDITIONS' (highlighted with a red box) and 'MANUFACTURERS'. A search bar with a '+ New' button (highlighted with a red box) is present. Below the search bar is a table of asset conditions:

NAME	COUNT
Needs Recert	10
Exchange	...
Ready to Set	...
Installed	...
Deployed	...
Needs Purge	...
Needs Touchup	...
Needs Refurb	...
Scrap	...
New	...

At the bottom of the sidebar, it shows 'Logged in as Manager Carl' and a 'Logout' button.



2. Add a new condition name, assign it a color and then select 'Save'.

The screenshot shows the 'ASSET CONDITIONS' settings page. The left sidebar contains navigation options: Assets, Inventories, Transfers, Locations, Reports, Users, System Settings, and Support. The main content area is titled 'SETTINGS' and has two tabs: 'ASSET CONDITIONS' (selected) and 'MANUFACTURERS'. A table lists existing asset conditions with their names and colors. A modal window is open for adding a new condition, with fields for 'NAME' and 'COLOR', and a 'Save' button highlighted with a red box.

Name	Color
Needs Recert	Blue
Exchange	Dark Blue
Ready to Set	Light Green
Installed	Red
Deployed	Dark Grey
Needs Purge	Green
Needs Touchup	Dark Blue
Needs Refurb	Gold
Scrap	Red
New	Light Green



INSTRUCTIONS FOR ADDING A MANUFACTURER FROM THE DESKTOP SITE.

1. Navigate to the 'System Settings' page and select '**Manufacturers**'.

The screenshot displays the 'SETTINGS' page in the desktop application. The left sidebar contains a navigation menu with 'System Settings' highlighted in red. The main content area shows the 'ASSET CONDITIONS' menu with 'MANUFACTURERS' selected and highlighted in red. Below this is a search bar with a '+ New' button highlighted in red. A table lists manufacturers with columns for 'NAME' and 'COUNT'.

NAME	COUNT
Manchester Tank	5
Worthington Industries	...
Quality Steel	...
Arcosa	...
Trinity	...



2. Select 'New' and add a new manufacturer. Select 'Save'.

The screenshot shows the 'SETTINGS' page with the 'MANUFACTURERS' tab selected. A modal form is open for adding a new manufacturer. The form has a 'Name' input field at the top. Below it, the 'NAME' section contains a list of existing manufacturers: Manchester Tank, Worthington Industries, Quality Steel, Arcosa, and Trinity. A red box highlights the 'Save' button in the bottom right corner of the modal form.

NAME	
Manchester Tank	
Worthington Industries	
Quality Steel	...
Arcosa	...
Trinity	...

FREQUENTLY ASKED QUESTIONS

WHAT IS TAGGED?

- The TAGGED Inventory Management Platform was designed to help propane marketers managing large fleets. The platform utilizes technology to optimize asset usage and working capital, maximize operational efficiency, and keep employees safe and happy – ultimately saving marketers time and money.

CAN THIS PLATFORM SUPPORT MULTIPLE YARD LOCATIONS?

- Yes. It is built to manage and monitor operations across multiple yards from a centralized dashboard, giving you full visibility across your entire operation.

HOW DO I DOWNLOAD IT?

- The app can be installed via the Google Play Store or Apple App Store. It also comes pre-installed on RFID readers purchased through Worthington.
- The web application is available at www.worthingtontagged.com

CAN I USE MY EXISTING TECHNOLOGY WITH THIS SOLUTION?

- This software can be accessed via existing laptops and mobile devices. However, to take advantage of the RFID scanning technology, you must access the software through a Worthington provided RFID reader. We did this to maximize customer experience and usability. We've chosen the best options for tags and readers to deliver reliable results for our customers.

DO I NEED ACCESS TO CELLULAR OR WI-FI?

- Cellular or wi-fi connectivity is required to gain access to real time data, however, inventories are able to be downloaded and conducted offline.
-

FREQUENTLY ASKED QUESTIONS

HOW DO I CONNECT A READER TO WI-FI?

To connect your reader to a Wi-Fi network, follow these steps:

1. Access the Settings Menu:
 - Turn on the XR2 device.
 - Swipe down from the top of the screen to access the notification panel.
 - Tap the Settings icon (typically represented by a gear symbol).
2. Navigate to Wi-Fi Settings:
 - In the Settings menu, select Network & Internet.
 - Tap on Wi-Fi.
 - Enable Wi-Fi:
 - Ensure the Wi-Fi toggle switch is set to the On position.
 - The device will automatically begin scanning for available networks.
3. Connect to a Wi-Fi Network:
 - From the list of available networks, tap the name (SSID) of the Wi-Fi network you wish to connect to.
 - If prompted, enter the network password using the on-screen keyboard.
 - Tap Connect.
4. Confirm Connection:
 - Once connected, the selected network will display as Connected in the Wi-Fi settings.
 - A Wi-Fi icon should appear in the status bar at the top of the screen, indicating a successful connection.

HOW FAR DOES THE RFID READ?

- While walking through your yard, tags can be scanned via RFID at distances up to 15 ft away at 99% accuracy. Any RFID tags placed under a metal lid are unreadable.

HOW DO I SCAN A TAG?

- Tags can be scanned using one of the three methodologies: RFID, QR codes, and NFC.
-

FREQUENTLY ASKED QUESTIONS

WHAT TANKS/CYLINDERS WORK WITH THIS SOLUTION?

- Tags are available pre-installed on Worthington 420s but can be retrofitted to your entire fleet of vertical and horizontal assets.

DOES IT WORK IN EXTREME CONDITIONS?

- Yes. Once applied, the TAGGED solution is engineered to perform reliably across standard temperature ranges, as well as in wet environments and under prolonged exposure to direct sunlight.

HOW DOES THE PLATFORM PROMOTE EMPLOYEE SAFETY?

- The platform enhances safety by eliminating the need for employees to climb over and around tanks to locate and manually record serial numbers. It also minimizes the time they spend working outdoors in inclement weather. This supports safer workflows and helps enforce compliance with safety protocols.

IS THE PLATFORM CUSTOMIZABLE TO OUR SPECIFIC OPERATION?

- We offer an Enterprise option for this solution which allows you to link your existing ERP data and further customize the platform to streamline your existing operation.

WHAT KIND OF SUPPORT IS AVAILABLE?

- We offer dedicated support, including onboarding assistance, training, and ongoing technical help to make sure you're getting the most out of the platform.

WHO DO I CONTACT IF MY READER ISN'T WORKING?

- If your device is not working, reach out to Worthington Enterprises by emailing cylinders@wthg.com.

HOW DO I LEARN MORE?

- Contact your local sales representative for samples, availability, and pricing information.
-

TAGGED

THE WORTHINGTON ENTERPRISES [INVENTORY MANAGEMENT PLATFORM](#)

[SUPPORT MANUAL](#)



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CONDUCT AN INVENTORY

CREATE A TRANSFER

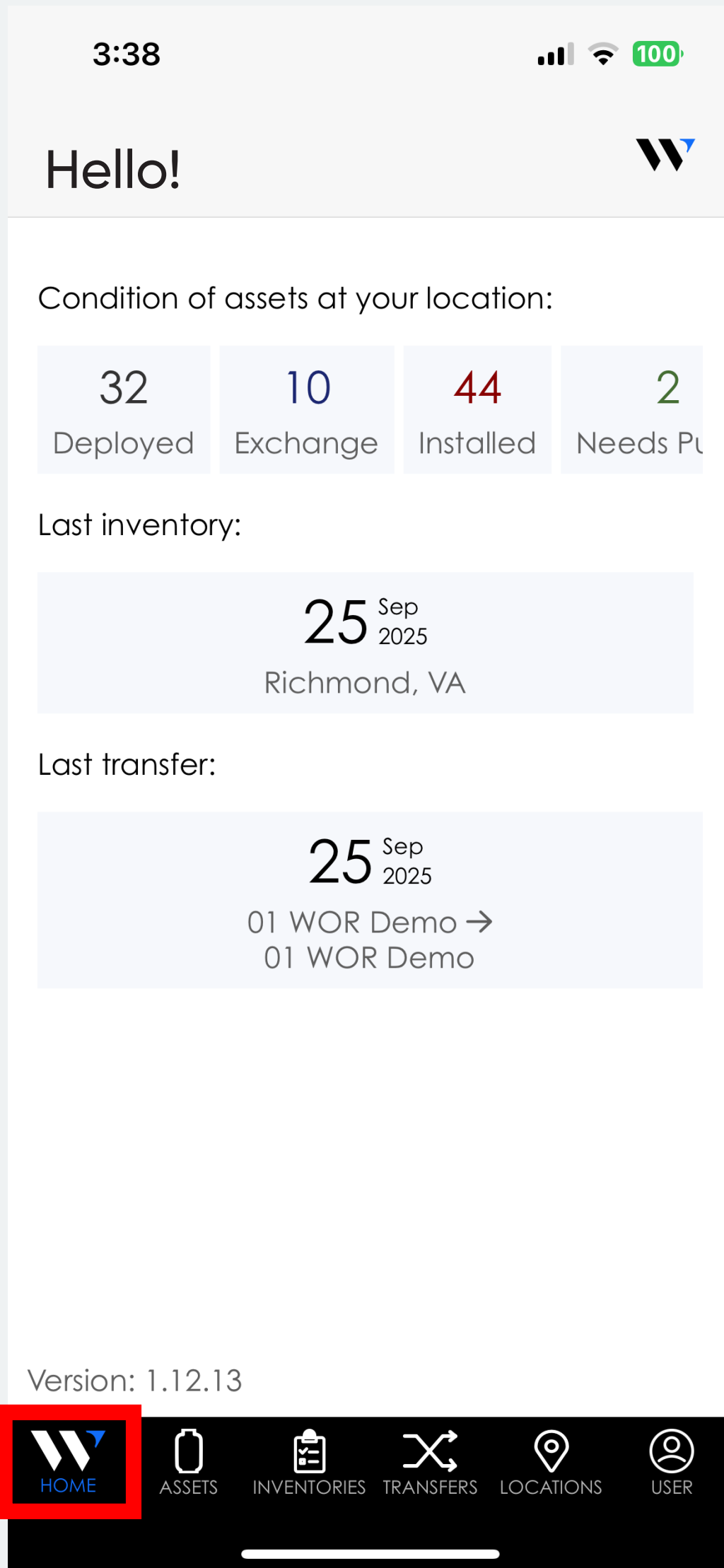
RECEIVE A TRANSFER

CREATE A NEW LOCATION

FAQs



QUICK NAVIGATION TO MAIN FUNCTIONS

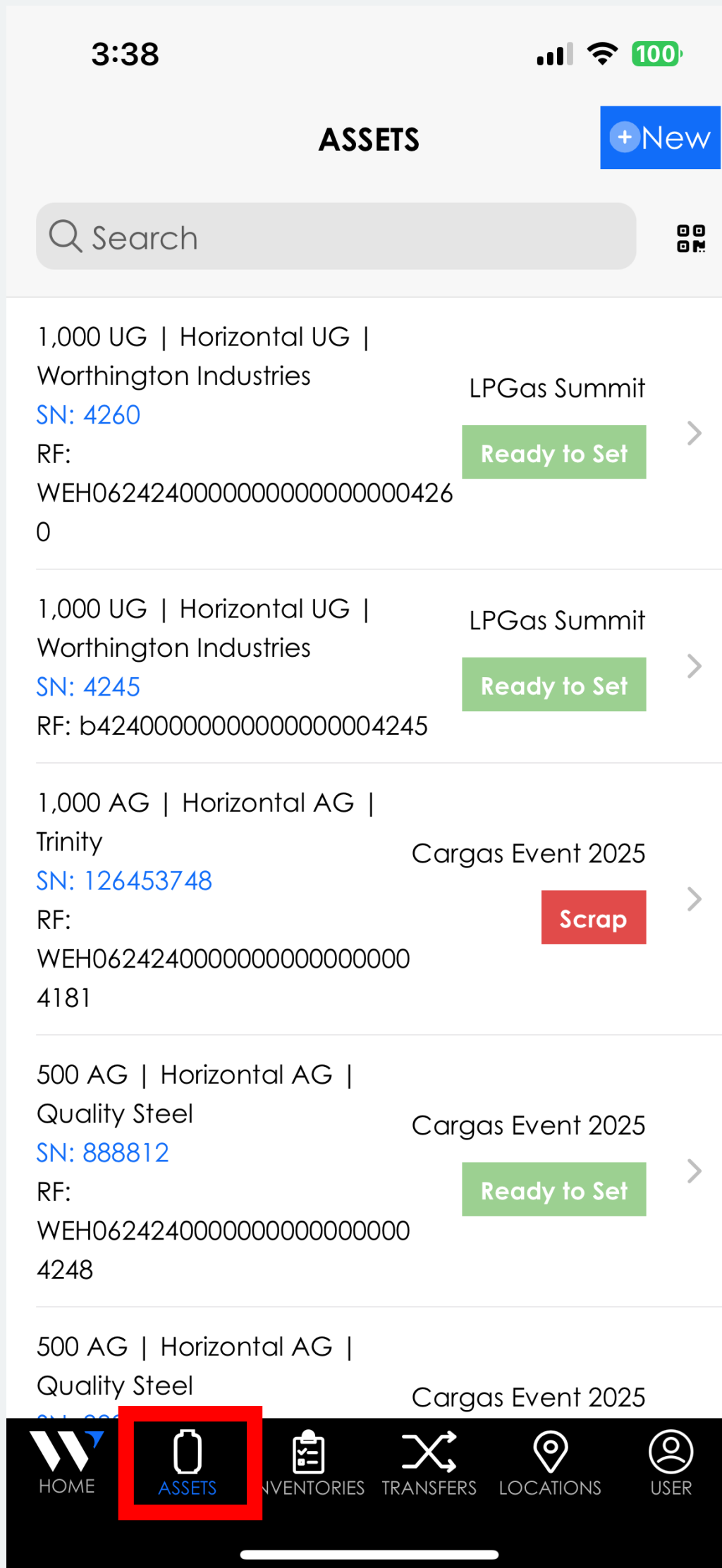


HOME PAGE

Ability to view assets by condition, the last inventory, and the last transfer.



QUICK NAVIGATION TO MAIN FUNCTIONS

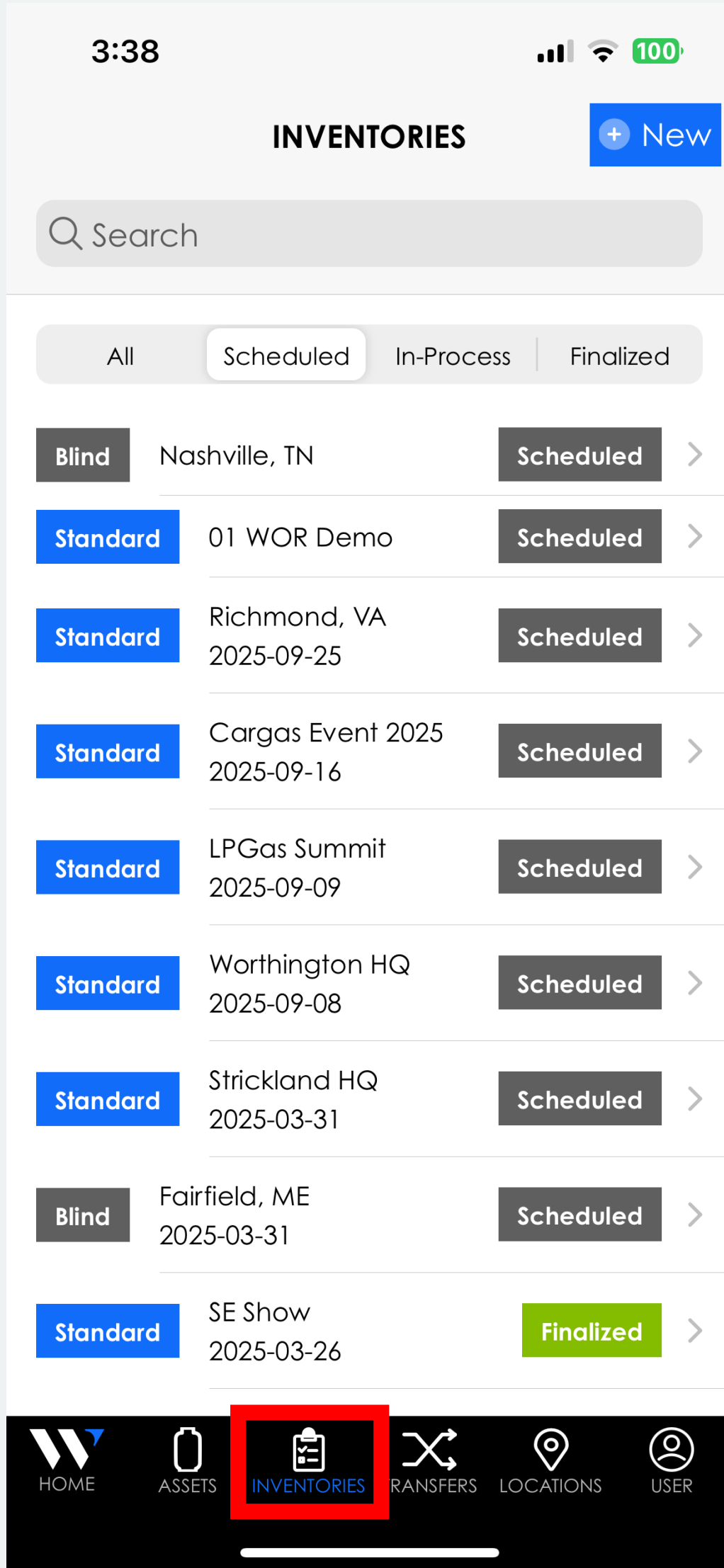


ASSETS

Ability to view, edit, & create new assets.



QUICK NAVIGATION TO MAIN FUNCTIONS

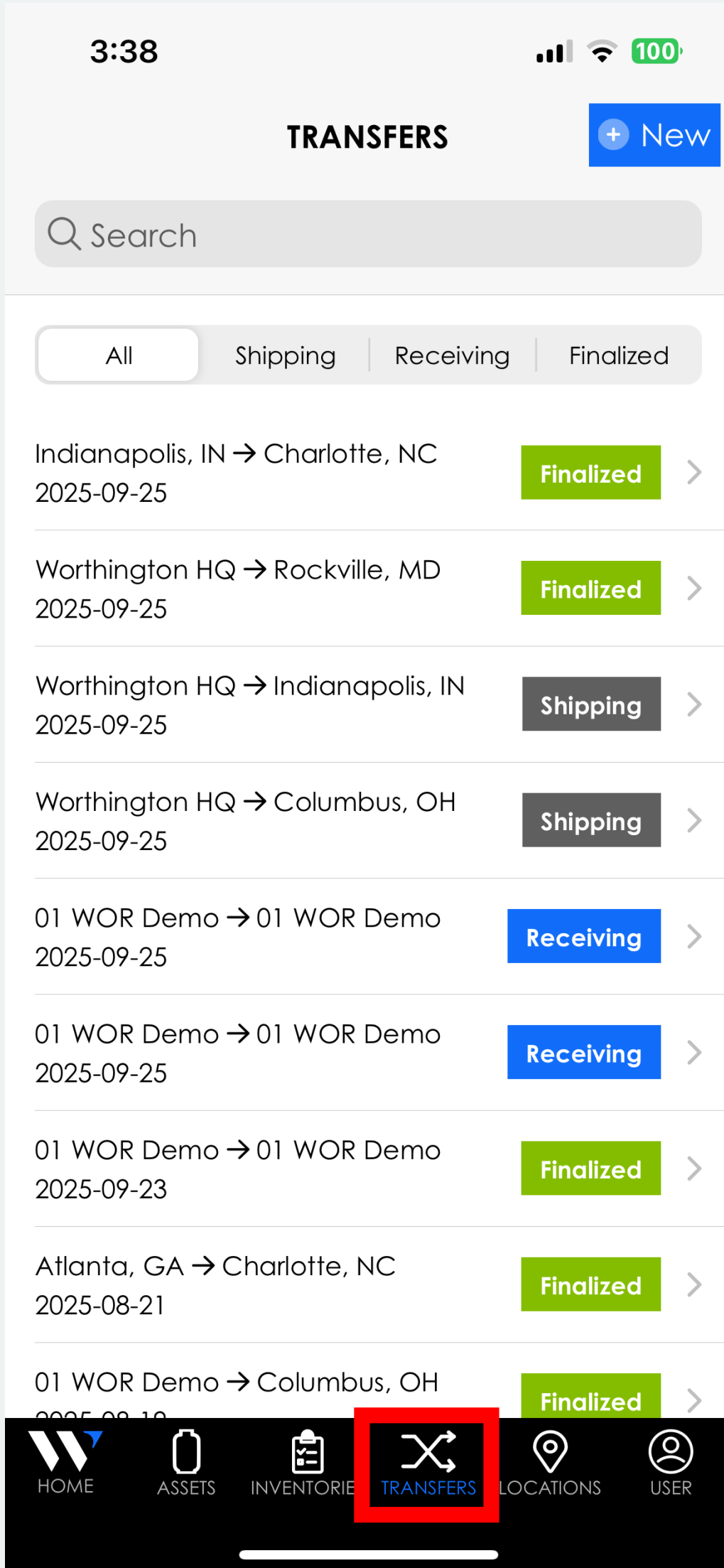


INVENTORIES

Ability to view, edit, & create new inventories.



QUICK NAVIGATION TO MAIN FUNCTIONS

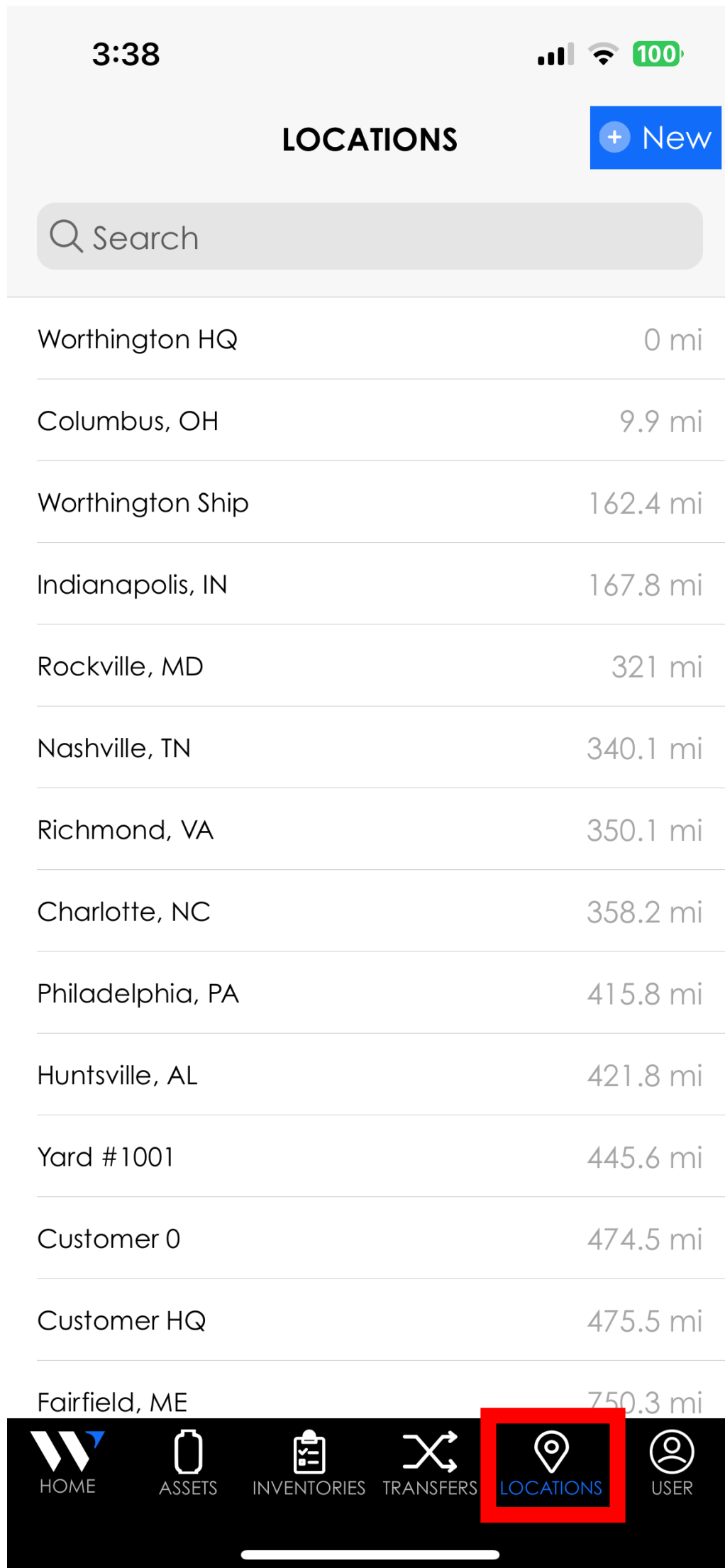


TRANSFERS

Ability to view, edit, & create new transfers.



QUICK NAVIGATION TO MAIN FUNCTIONS



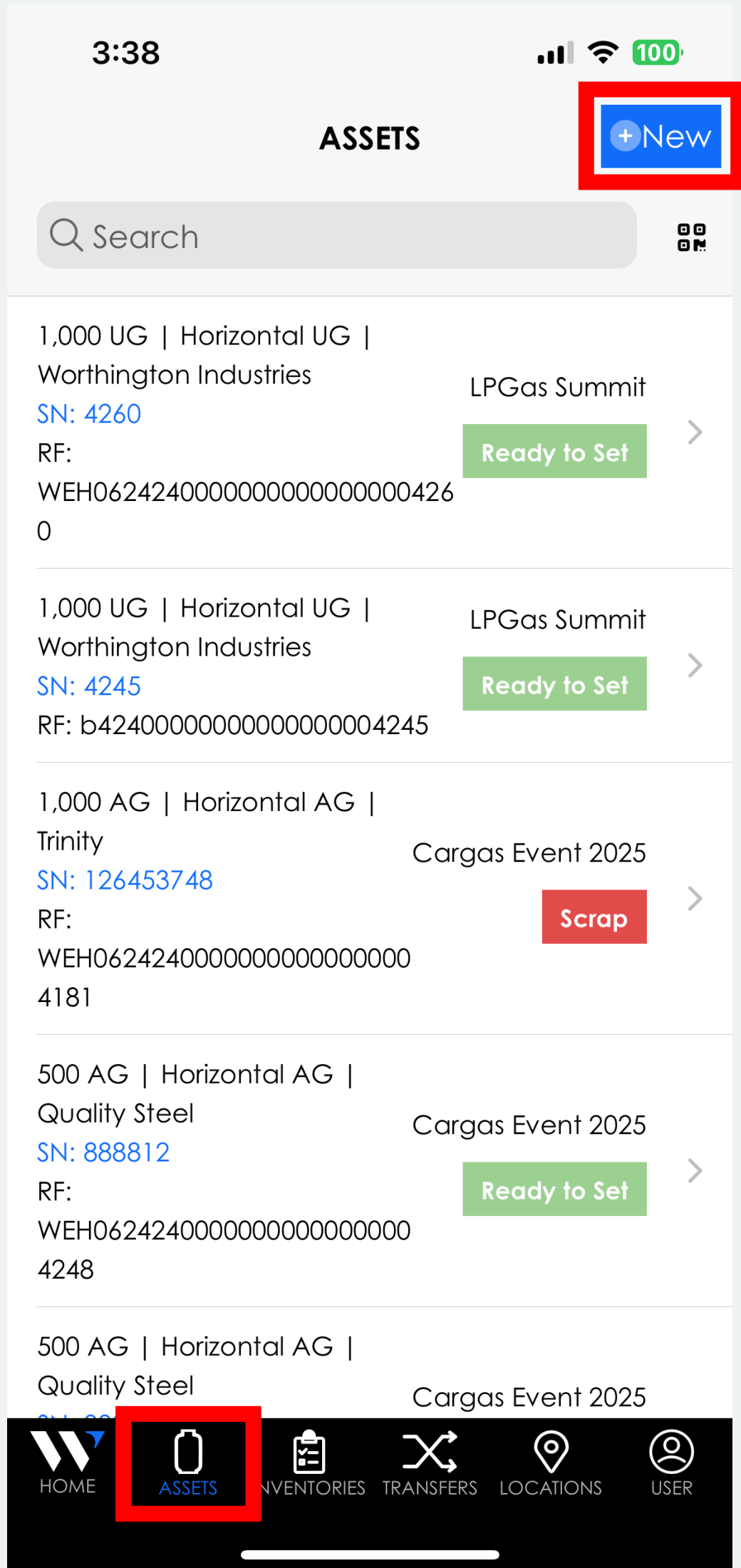
LOCATIONS

Ability to view, edit, & create new locationa.



INSTRUCTIONS FOR USING A MOBILE DEVICE, TABLET, OR A READER TO ADD AN ASSET.

1. Open the Worthington TAGGED application. Select '**Asset**' at the bottom of the screen. Then select '**New**'.





2. Locate and enter the tank serial number on the data plate. Manually enter the number (Optional: take a photo of the data plate).

11:07 5G 32

Back NEW ASSET

Serial Enter serial or take plate in

RFID Enter RFID or scan tag tag

Condition Select asset condition

Location Select assigned location

MFG Select manufacturer

MFD Sep 9, 2025

Last Refurb Sep 9, 2025

Asset Type Select type

Size Select size

DOT


More photos may be added after saving

Save & Copy Save & Review

NFC





3. Using the reader, capture the RFID (tag) using the trigger.




11:07 5G 32

< Back

Serial Enter serial or take plate in 

RFID Enter RFID or scan tag tag 


Condition Select asset condition 


Location Select assigned location

MFG Select manufacturer


MFD Sep 9, 2025

Last Refurb Sep 9, 2025


Asset Type Select type 

Size Select size 

DOT

 More photos may be added after saving

Save & Copy Save & Review


NFC



4. Fill in the additional tank information: Condition, Location, MFG, Type, Size, and DOT.

5. Click '**Save & Review**' to save the asset. If you would like to add similar assets, click '**Save & Copy**' and complete steps 1-2 again.

11:07 5G 32

Back NEW ASSET

Serial Enter serial or take plate in

RFID Enter RFID or scan tag tag

Condition Select asset condition

Location Select assigned location

MFG Select manufacturer

MFD Sep 9, 2025

Last Refurb Sep 9, 2025

Asset Type Select type

Size Select size

DOT

More photos may be added after saving

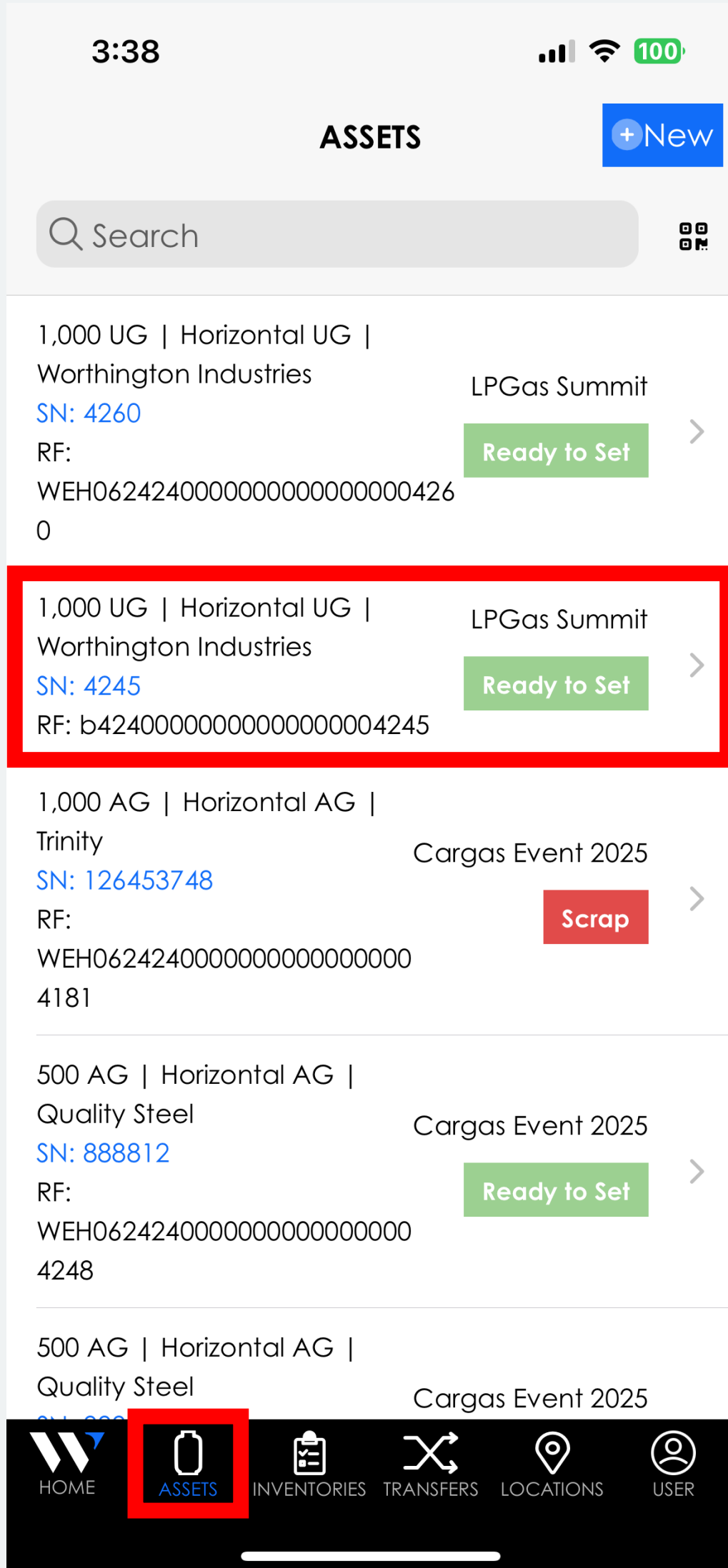
Save & Copy Save & Review

NFC



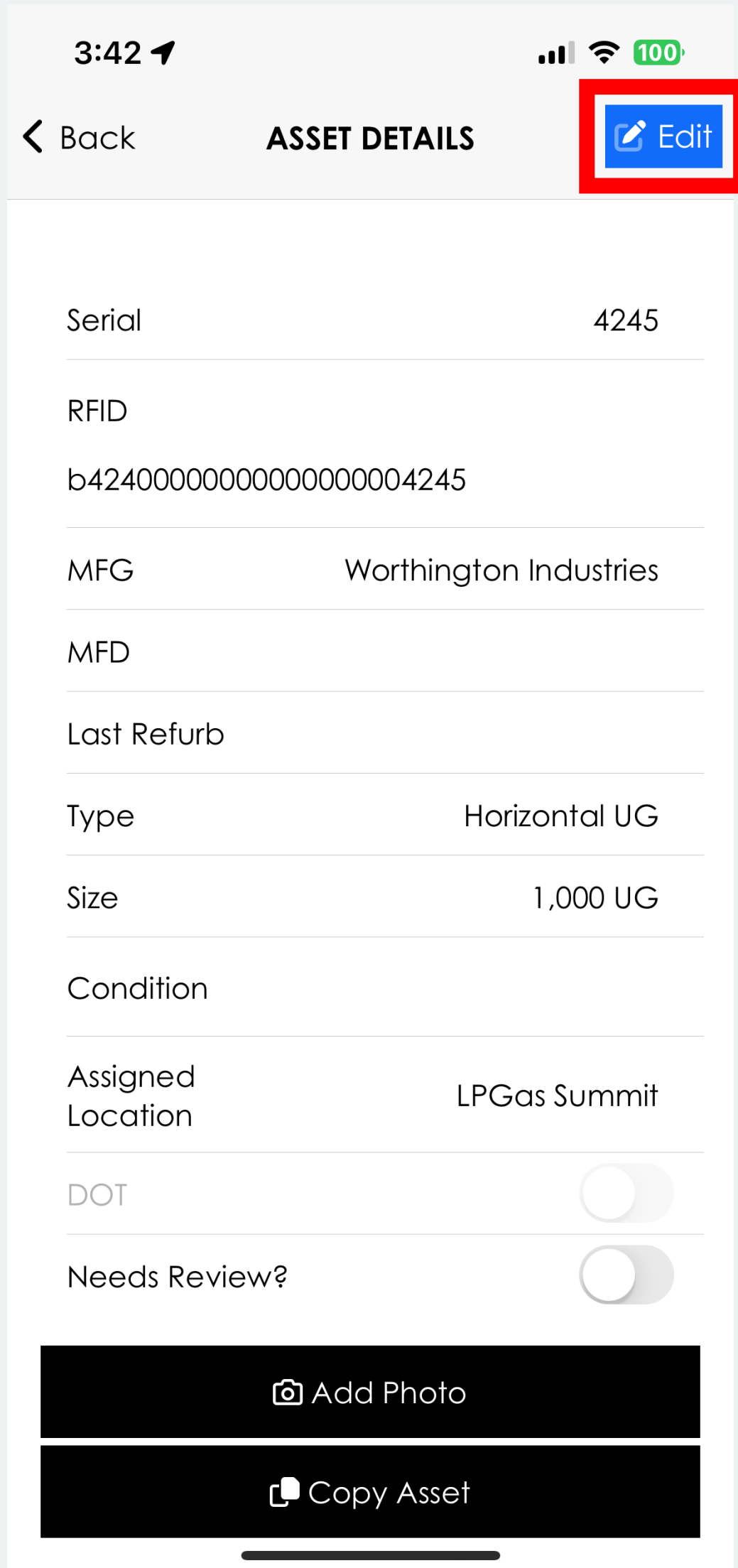
INSTRUCTIONS FOR ADDING TAGS TO EXISTING ASSETS FROM THE MOBILE DEVICE, TABLET, OR A READER

1. From the 'Assets' tab, search or select an asset to view the details.



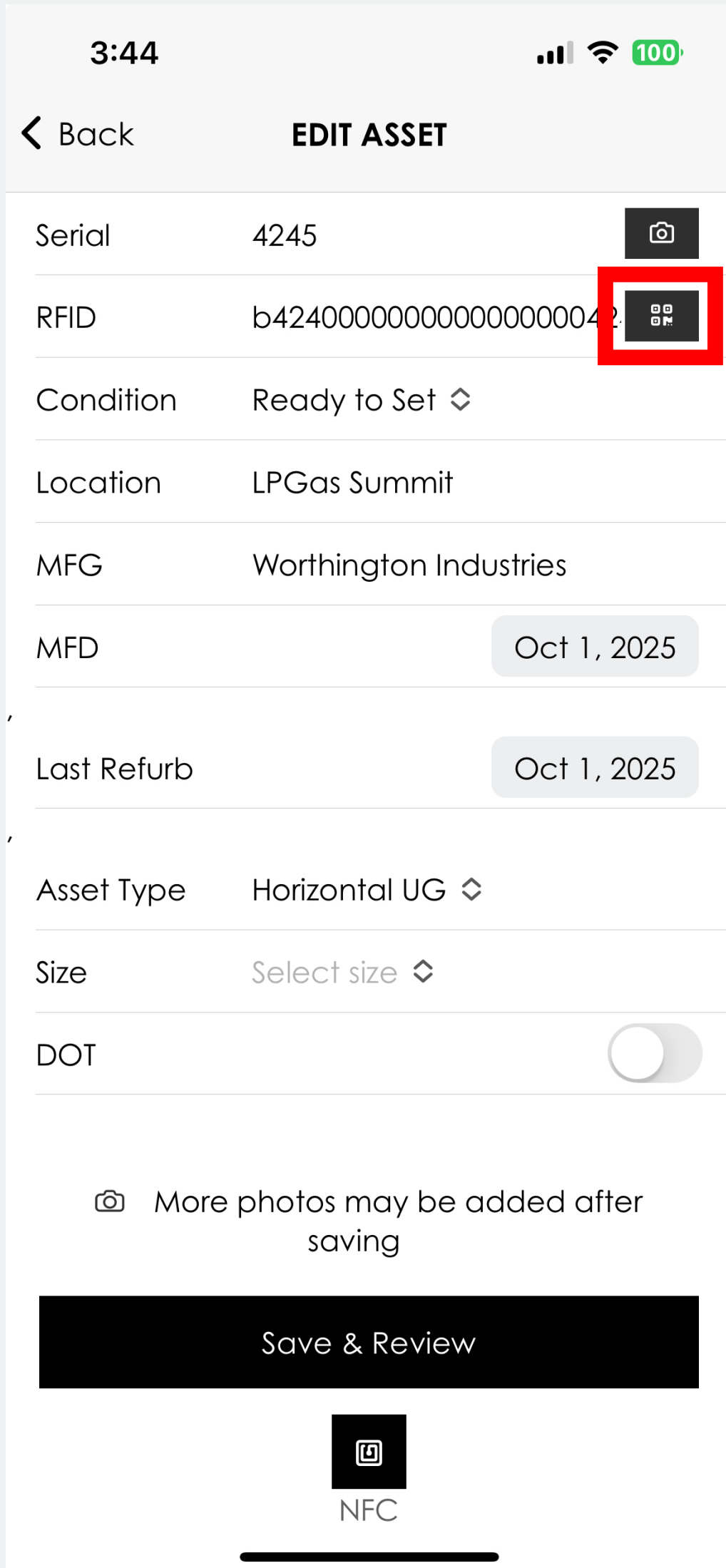


2. Then select 'Edit'.





3. Select the 'QR' icon. You can capture the RFID number via the QR code on the tag with the scanner, phone or tablet, or point the scanner at the tag and press the trigger to read the RFID tag.





4. Click 'Save & Review'.

3:44 📶 📶 100

[← Back](#) **EDIT ASSET**

Serial	4245	
RFID	b42400000000000000000042	
Condition	Ready to Set	
Location	LPGas Summit	
MFG	Worthington Industries	
MFD		Oct 1, 2025
Last Refurb		Oct 1, 2025
Asset Type	Horizontal UG	
Size	Select size	
DOT		<input type="checkbox"/>

More photos may be added after saving

Save & Review

NFC



5. Review the information and add a data plate photo.

3:42 100

[Back](#) **ASSET DETAILS** [Edit](#)

Serial 4245

RFID
b424000000000000000000004245

MFG Worthington Industries

MFD

Last Refurb

Type Horizontal UG

Size 1,000 UG

Condition

Assigned Location LPGas Summit

DOT

Needs Review?

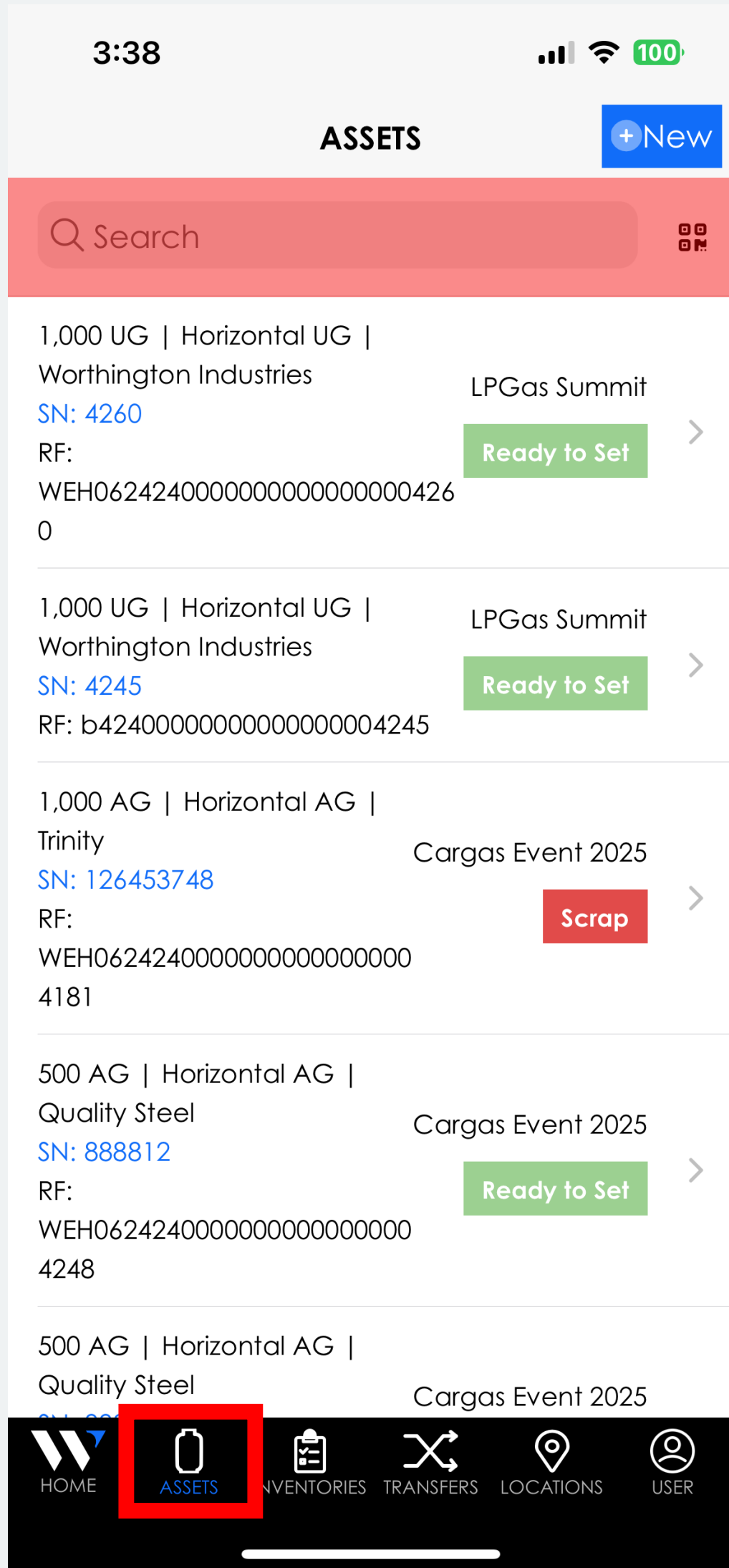
Add Photo

Copy Asset



INSTRUCTIONS FOR EDITING AN ASSET FROM YOUR MOBILE DEVICE, TABLET OR READER.

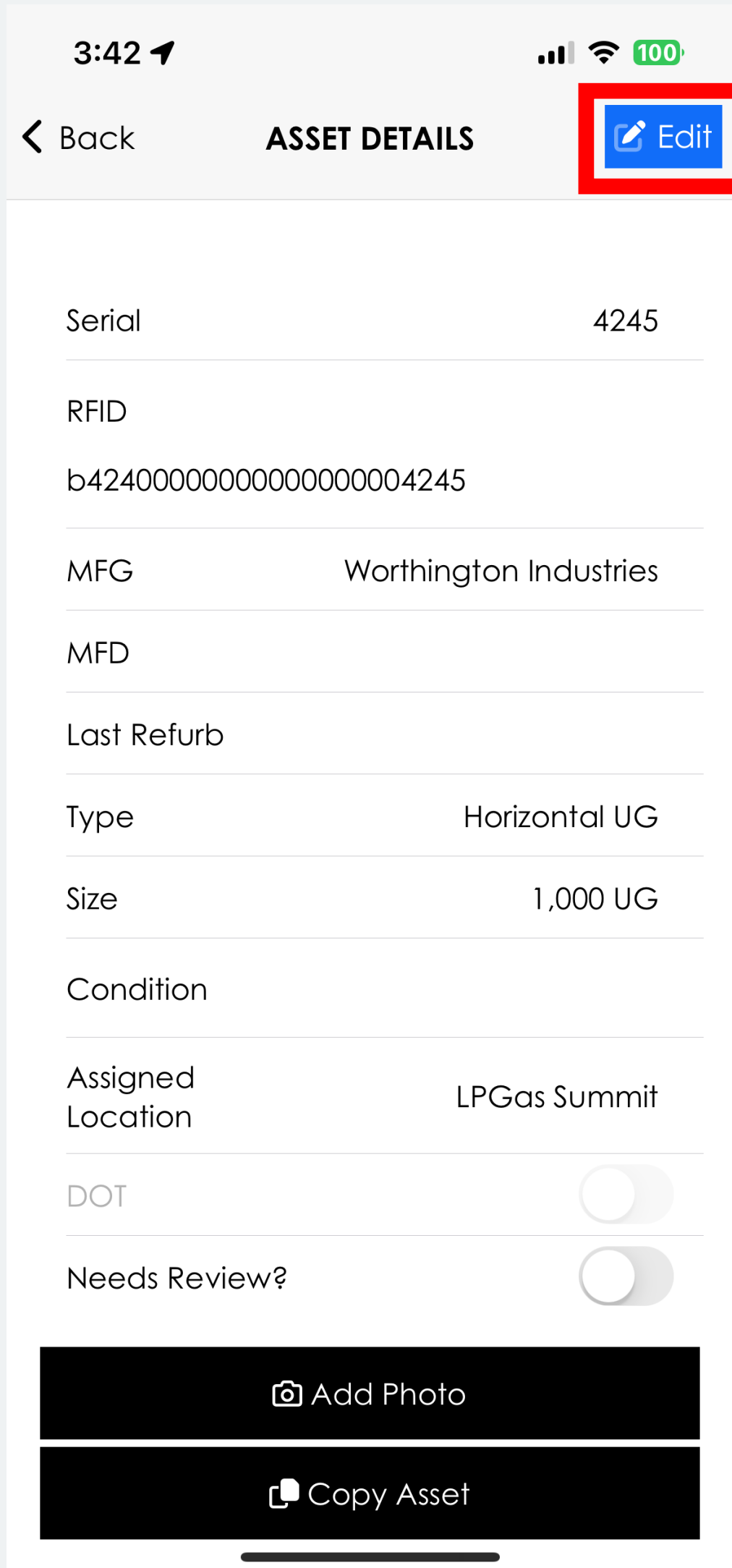
1. From your Worthington App, select '**Asset**' from the bottom menu bar. You can search by scrolling through the list of assets or by using the search bar at the top of the screen.



18



2. Once you have located the asset you wish to edit, tap on it, then select 'Edit'.





3. Tap on the sections you wish to update, then click **'Save & Review'**.

3:44 📶 📶 100

[← Back](#) **EDIT ASSET**

Serial	4245	
RFID	b4240000000000000000042	
Condition	Ready to Set	
Location	LPGas Summit	
MFG	Worthington Industries	
MFD		Oct 1, 2025
Last Refurb		Oct 1, 2025
Asset Type	Horizontal UG	
Size	Select size	
DOT		<input type="checkbox"/>

More photos may be added after saving

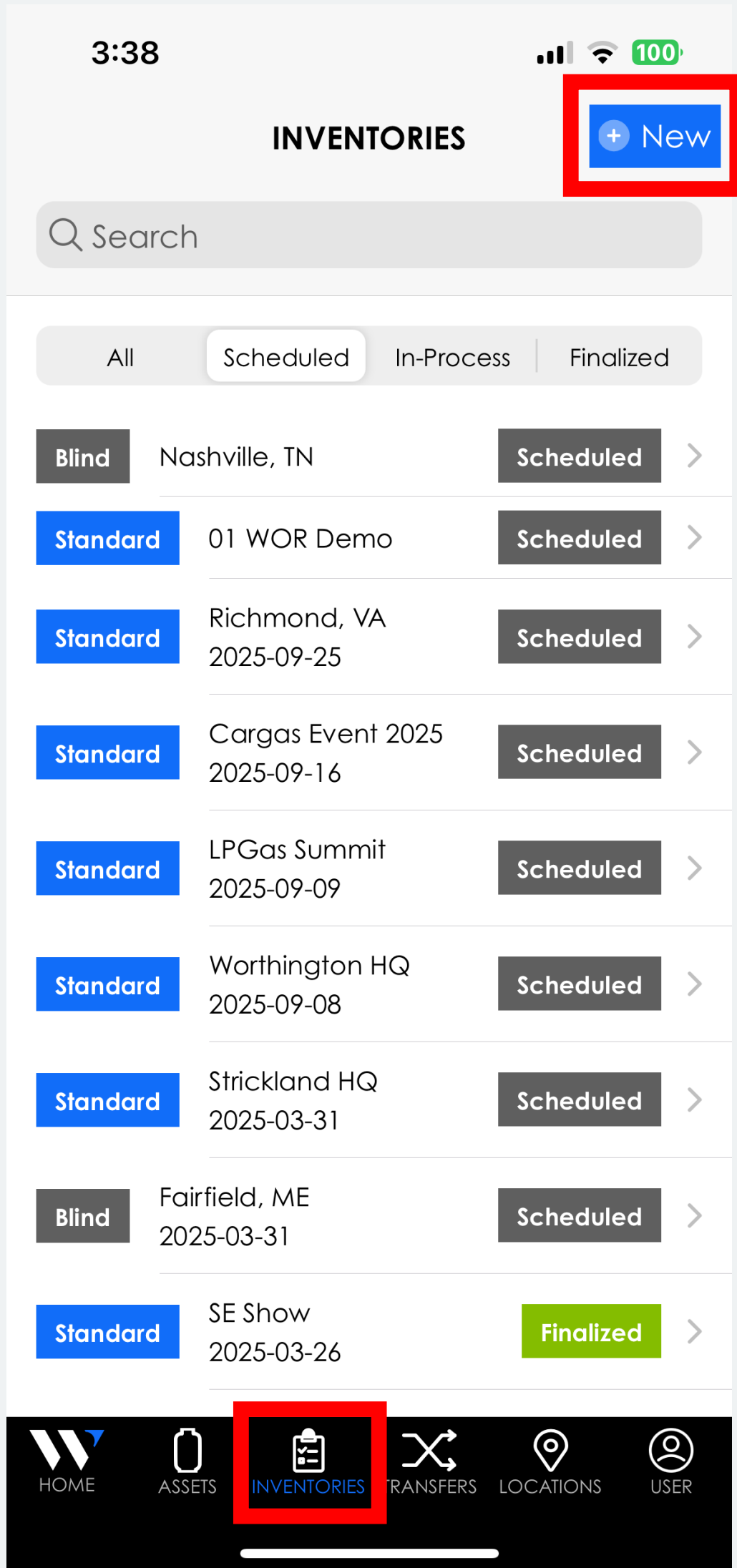
Save & Review

NFC



INSTRUCTIONS FOR CREATING AN INVENTORY FROM YOUR MOBILE DEVICE, TABLET OR READER.

1. From the 'Inventories' tab, select 'New'.





2. Fill in the 'Location' and 'Inventory Type'. Then, select **'Save & Continue'**.

3:58 📶 📶 100

[← Back](#) **NEW INVENTORY**

Location Philadelphia, PA [➤](#)

Inventory Type Standard [⚙](#)

Finalized

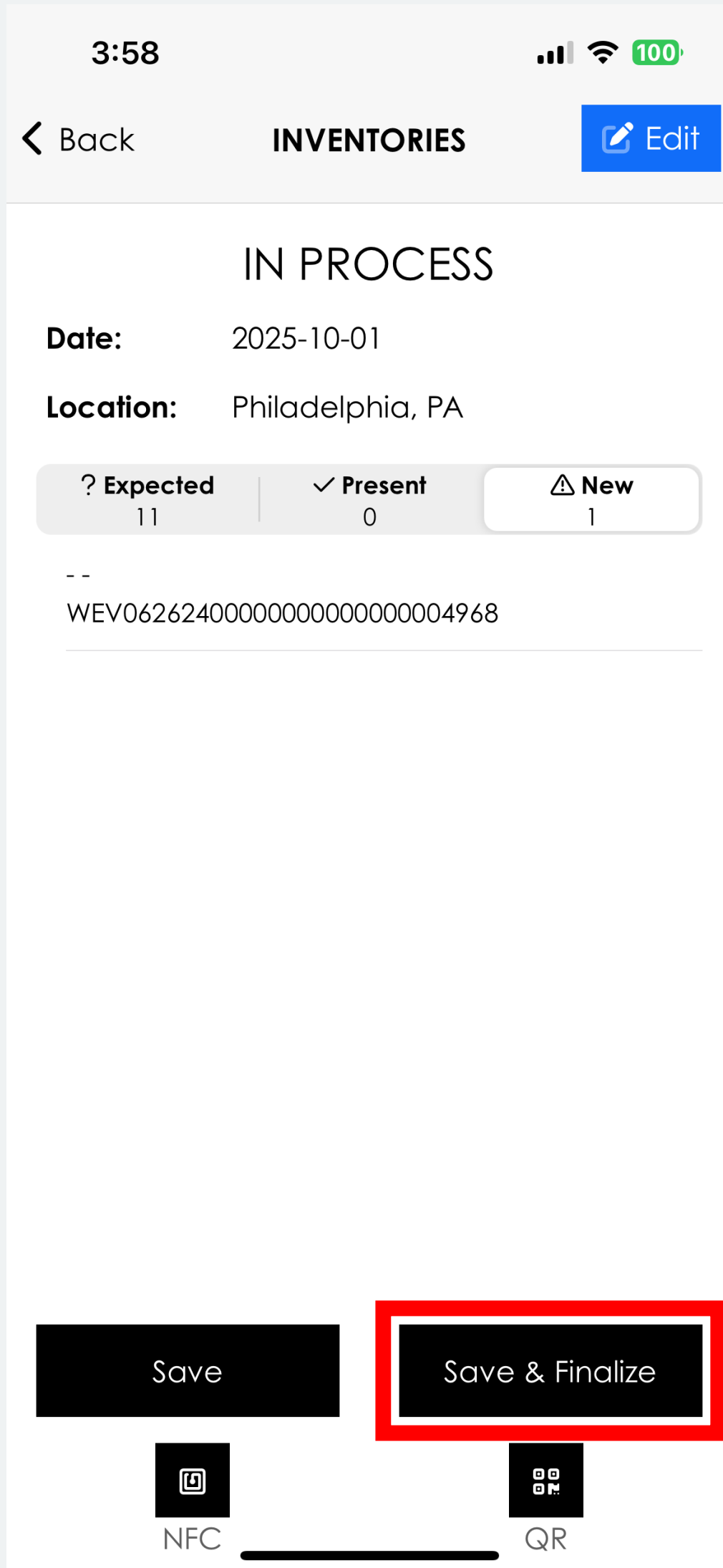
Started Oct 1, 2025 3:56 PM

Notes Enter notes here

Save & Continue



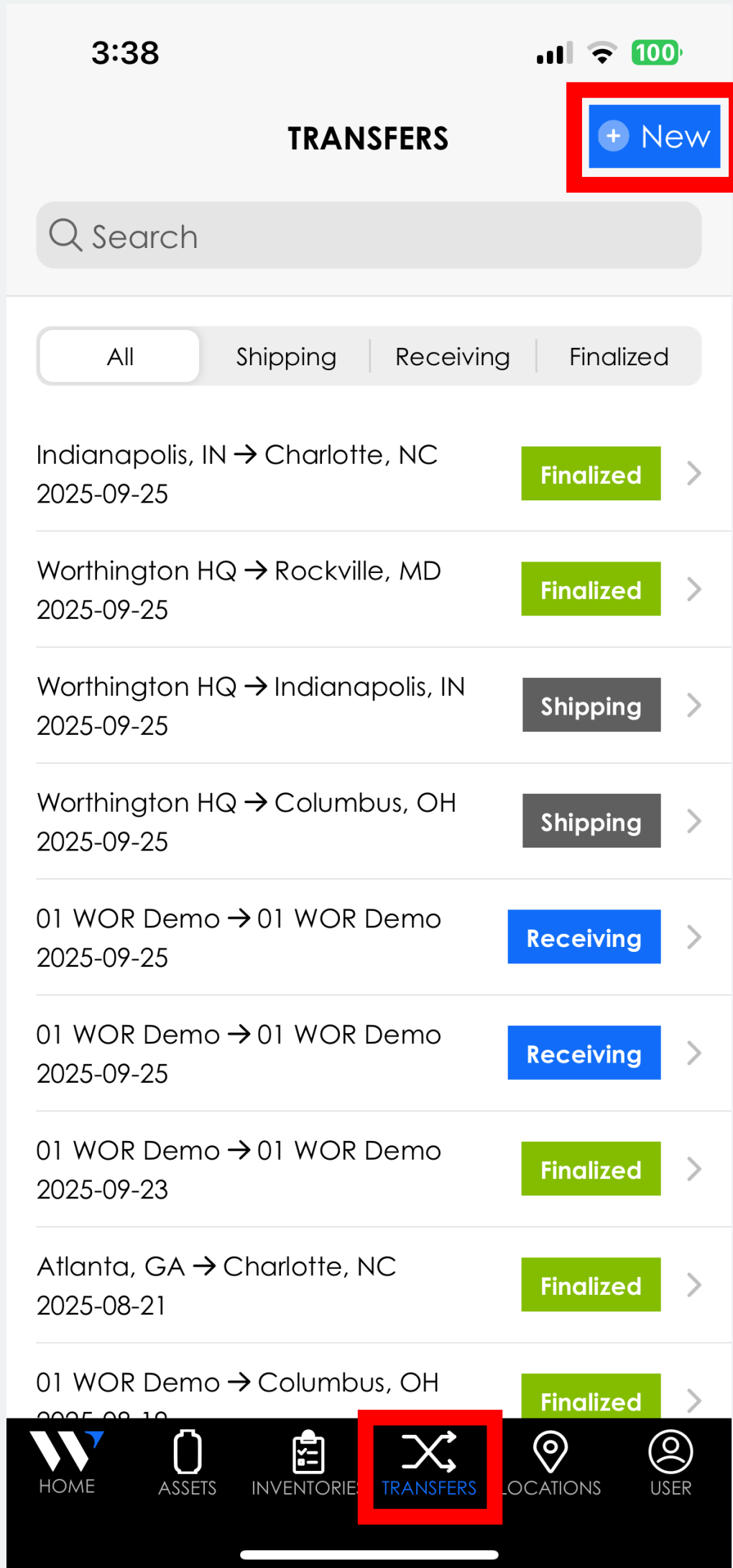
3. Begin scanning your assets using the NFC or QR code on the tag. Once finished, click **'Save & Finalize'**.





INSTRUCTIONS FOR CREATING A TRANSFER FROM YOUR MOBILE DEVICE, TABLET OR READER.

1. From the Transfers tab, select 'New'.





2. Fill out the following information and select 'Save & Continue'.

3:09 5G 100

Back NEW TRANSFER

Sending Location Select sending location >

Receiving Location Select receiving location >

Transfer Date Sep 9, 2025 3:09 PM

Ship Finalized

Receive Finalized

Expected Assets

Manufacturers Select expe... ◇

Sizes Select expe... ◇

Types Select expe... ◇

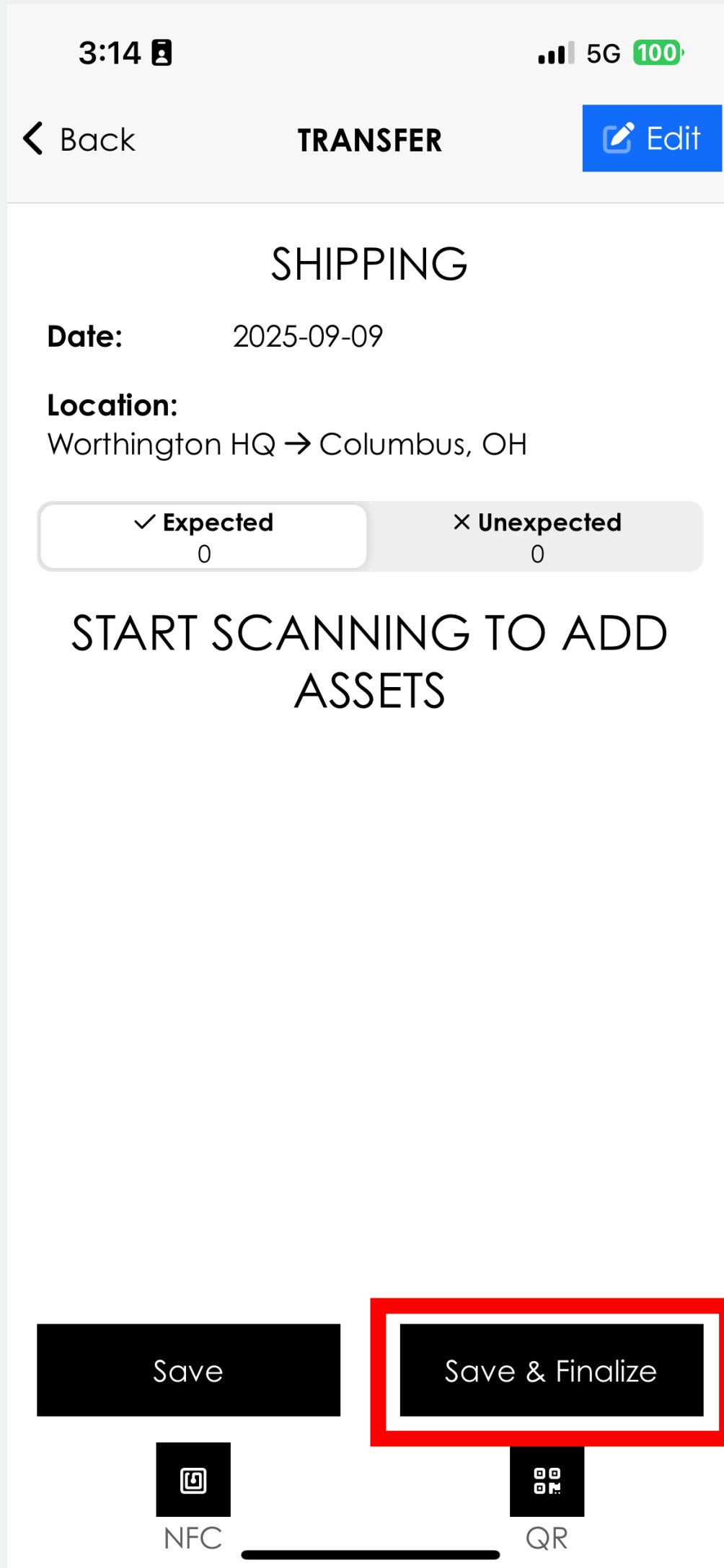
Conditions Select expe... ◇

Quantity Enter expected quant

Save & Continue



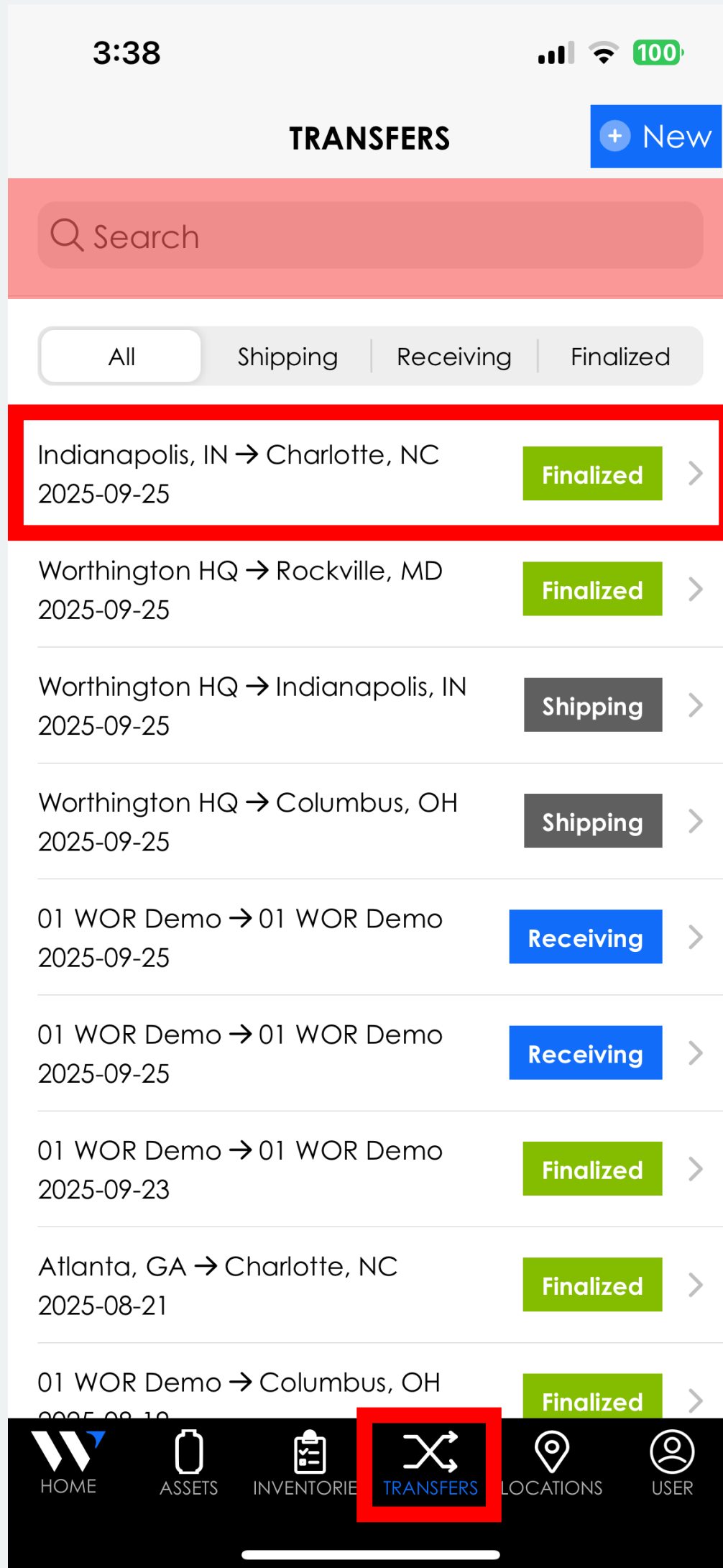
3. Begin scanning to add assets. The scanned assets will appear in your application. Review, then select **'Save & Finalize'**.





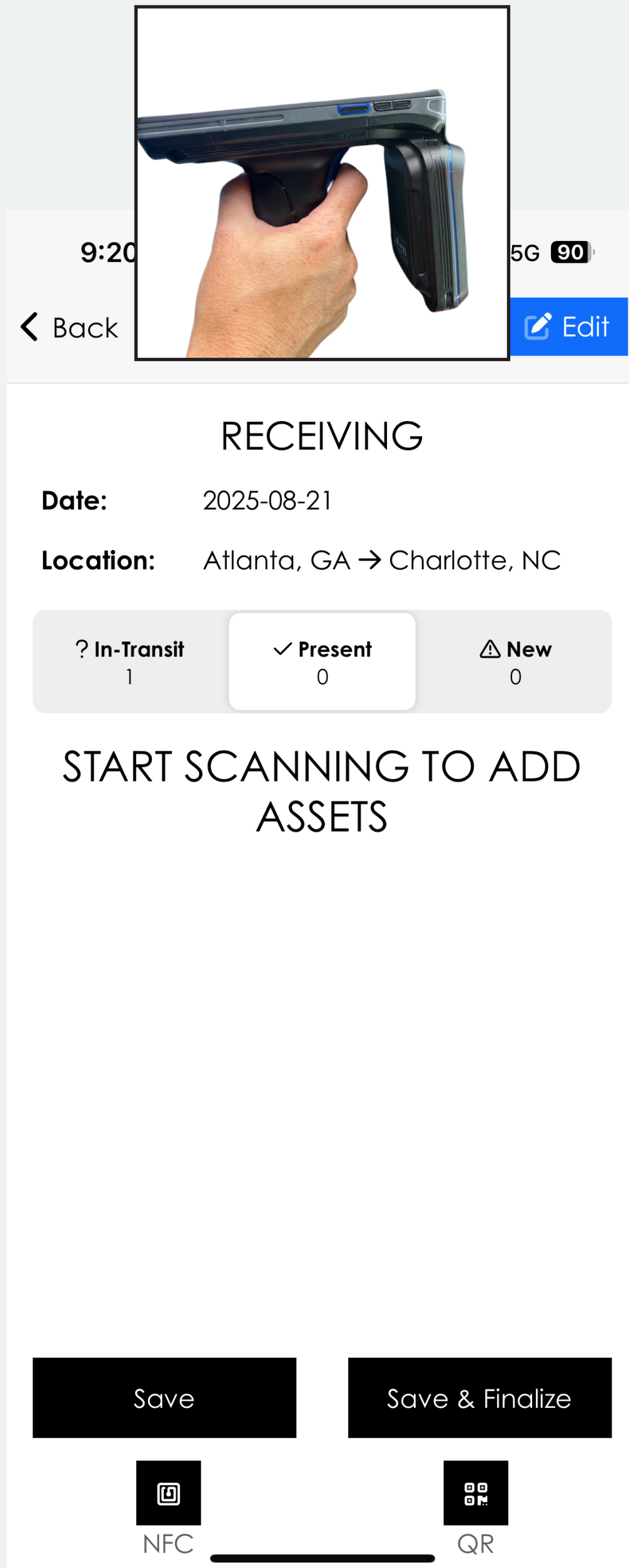
INSTRUCTIONS FOR RECEIVING A TRANSFER FROM YOUR MOBILE DEVICE, TABLET OR READER.

1. From the Transfers tab, select or search for the receiving transfer.



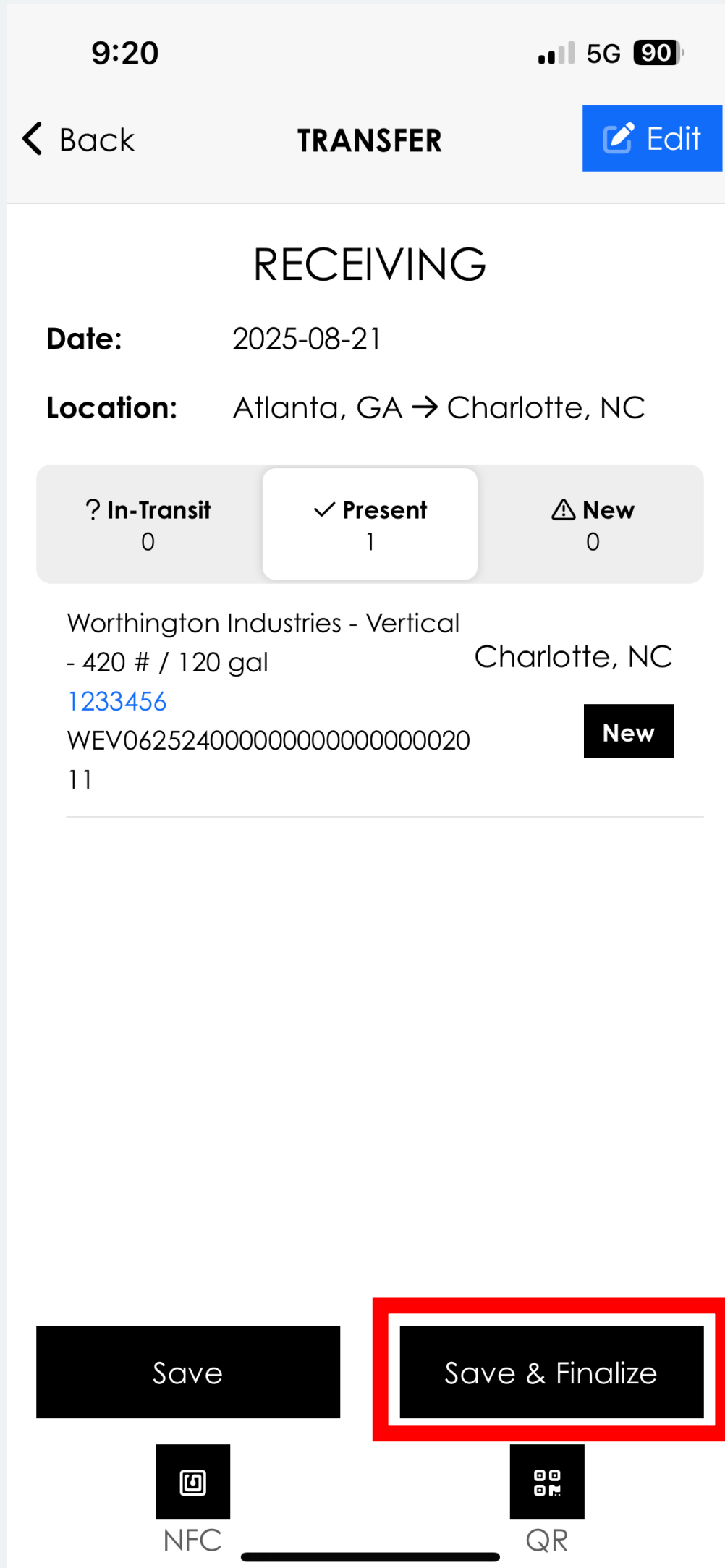


2. Using the reader, begin scanning to add assets.





3. The scanned assets will appear in your application. Review, then select 'Save & Finalize'.





4. Your transfer is now finalized and can be reviewed in 'Present'.

9:20 5G 90

Back TRANSFER Edit

FINALIZED

Date: 2025-08-21
Location: Atlanta, GA → Charlotte, NC

? In-Transit 0 ✓ Present 1 ⚠ New 0

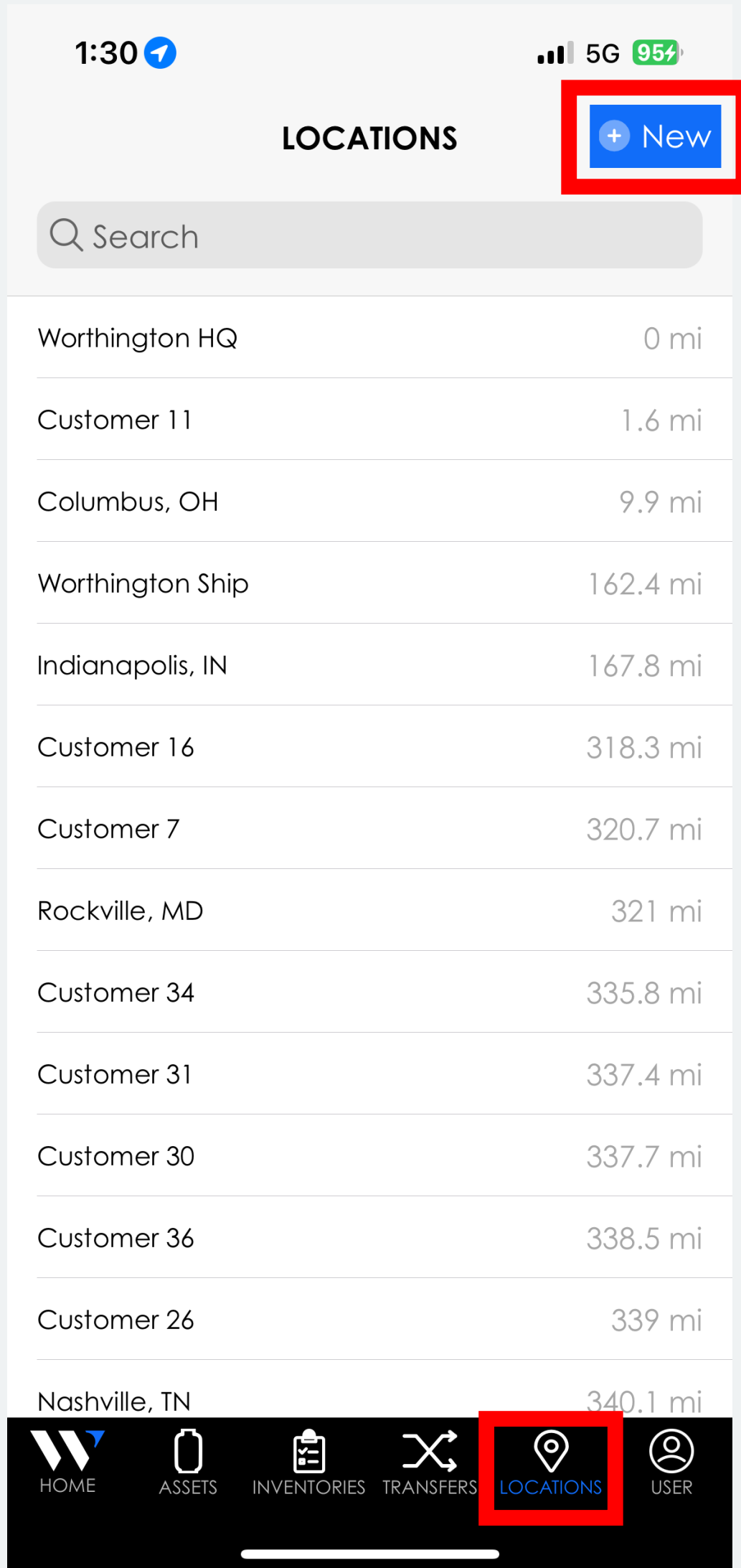
Worthington Industries - Vertical
- 420 # / 120 gal Charlotte, NC
[1233456](#)
WEV0625240000000000000000020 **New**
11

Transfer Saved



INSTRUCTIONS FOR CREATING A NEW LOCATION FROM YOUR MOBILE DEVICE, TABLET OR READER.

1. From the 'Locations' page, select "New" to create a new location.





2. Fill in the location information: Name, Address, City, State and Postal Code. Then click **"Save"**.

The screenshot shows a mobile application interface for creating a new location. At the top, the status bar displays the time 1:31, signal strength, 5G connectivity, and a battery level of 96%. Below the status bar is a navigation bar with a back arrow and the text 'Back', and a title 'NEW LOCATION'. The main content area contains a form with five input fields, each with a placeholder text: 'Name' (placeholder: 'Enter name'), 'Address', 'City', 'State' (placeholder: 'Select State' with a dropdown arrow), and 'Postal Code' (placeholder: 'Enter postal code'). A large red rectangular border highlights the entire form area. At the bottom of the screen, there is a black button with the text 'Save', which is also highlighted with a red rectangular border.



FREQUENTLY ASKED QUESTIONS

WHAT IS TAGGED?

- The TAGGED Inventory Management Platform was designed to help propane marketers managing large fleets. The platform utilizes technology to optimize asset usage and working capital, maximize operational efficiency, and keep employees safe and happy – ultimately saving marketers time and money.

CAN THIS PLATFORM SUPPORT MULTIPLE YARD LOCATIONS?

- Yes. It is built to manage and monitor operations across multiple yards from a centralized dashboard, giving you full visibility across your entire operation.

HOW DO I DOWNLOAD IT?

- The app can be installed via the Google Play Store or Apple App Store. It also comes pre-installed on RFID readers purchased through Worthington.
- The web application is available at www.worthingtontagged.com

CAN I USE MY EXISTING TECHNOLOGY WITH THIS SOLUTION?

- This software can be accessed via existing laptops and mobile devices. However, to take advantage of the RFID scanning technology, you must access the software through a Worthington provided RFID reader. We did this to maximize customer experience and usability. We've chosen the best options for tags and readers to deliver reliable results for our customers.

DO I NEED ACCESS TO CELLULAR OR WI-FI?

- Cellular or wi-fi connectivity is required to gain access to real time data, however, inventories are able to be downloaded and conducted offline.
-



FREQUENTLY ASKED QUESTIONS

HOW DO I CONNECT A READER TO WI-FI?

To connect your reader to a Wi-Fi network, follow these steps:

1. Access the Settings Menu:

- Turn on the XR2 device.
- Swipe down from the top of the screen to access the notification panel.
- Tap the Settings icon (typically represented by a gear symbol).

2. Navigate to Wi-Fi Settings:

- In the Settings menu, select Network & Internet.
- Tap on Wi-Fi.
- Enable Wi-Fi:
- Ensure the Wi-Fi toggle switch is set to the On position.
- The device will automatically begin scanning for available networks.

3. Connect to a Wi-Fi Network:

- From the list of available networks, tap the name (SSID) of the Wi-Fi network you wish to connect to.
- If prompted, enter the network password using the on-screen keyboard.
- Tap Connect.

4. Confirm Connection:

- Once connected, the selected network will display as Connected in the Wi-Fi settings.
- A Wi-Fi icon should appear in the status bar at the top of the screen, indicating a successful connection.

HOW FAR DOES THE RFID READ?

- While walking through your yard, tags can be scanned via RFID at distances up to 15 ft away at 99% accuracy. Any RFID tags placed under a metal lid are unreadable.

HOW DO I SCAN A TAG?

- Tags can be scanned using one of the three methodologies: RFID, QR codes, and NFC.

WHAT TANKS/CYLINDERS WORK WITH THIS SOLUTION?

- Tags are available pre-installed on Worthington 420s but can be retrofitted to your entire fleet of vertical and horizontal assets.

DOES IT WORK IN EXTREME CONDITIONS?

- Yes. Once applied, the TAGGED solution is engineered to perform reliably across standard temperature ranges, as well as in wet environments and under prolonged exposure to direct sunlight.
-



FREQUENTLY ASKED QUESTIONS

HOW DOES THE PLATFORM PROMOTE EMPLOYEE SAFETY?

- The platform enhances safety by eliminating the need for employees to climb over and around tanks to locate and manually record serial numbers. It also minimizes the time they spend working outdoors in inclement weather. This supports safer workflows and helps enforce compliance with safety protocols.

IS THE PLATFORM CUSTOMIZABLE TO OUR SPECIFIC OPERATION?

- We offer an Enterprise option for this solution which allows you to link your existing ERP data and further customize the platform to streamline your existing operation.

WHAT KIND OF SUPPORT IS AVAILABLE?

- We offer dedicated support, including onboarding assistance, training, and ongoing technical help to make sure you're getting the most out of the platform.

WHO DO I CONTACT IF MY READER ISN'T WORKING?

- If your device is not working, reach out to Worthington Enterprises by emailing cylinders@wthg.com.

HOW DO I LEARN MORE?

- Contact your local sales representative for samples, availability, and pricing information.
-